

# **WESTON-sub-EDGE PARISH COUNCIL ANNUAL MEETING**


MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE  
VILLAGE HALL ON 7/5/ 2026 AT 7.30P.M.

**PRESENT:** Retiring Chairman Bill Carruthers, Richard Court-Ricour, Cllrs Mike Jelley, Matt McMinn, Helen Munro, Emma Cranney and James Ayley.

**IN ATTENDANCE:** Lucy Print parish clerk, 5 members of 1the public

<b>26/28</b>	<p><b>1.To elect Chairman of the Parish Council 2026/27</b> Councillor Helen Munro proposed Councillor Richard Court-Ricour. The nomination was seconded by Councillor Emma Cranney. RESOLVED: That Councillor Richard Court-Ricour be elected Chairman of the Parish Council for the 2026/27.</p> <p>2. Councillor Richard Court-Ricour signed the Declaration of Acceptance of Office and declaration of pecuniary interests.</p>	
<b>26/29</b>	<b>3. Declaration of interests from councillors:</b> None	
<b>26/30</b>	<b>4. To accept apologies of absence.</b> DC Gina Blomefield & Tom Stowe	
<b>26/31</b>	<b>5. CONFIRM MINUTES OF THE MEETING HELD ON 24/3/26:</b> councillors Helen Munro and Mike Jelley <b>resolved</b> to approve the minutes which were signed by the chairman as a true record of the business conducted.	
<b>26/32</b>	<b>6. Parish Clerk Update</b> RESOLVED: Councillors agreed that Tina Reason should be recruited as Parish Clerk and to arrange contract to begin in June 2026	
<b>26/33</b>	<p><b>7.FINANCE:</b></p> <p><b>7.1 To receive interim statement and bank reconciliation</b> 2 May were for the Parish: £10,024.35 Allotment Charity: £0 Recreation Ground Charity £0 Reserve funds: £6,199.94</p> <p><b>7.2 To review the parish council’s asset register and insurance cover for 2026/27</b> The Parish Council’s Asset Register and insurance cover for 2026/27 were reviewed. It was RESOLVED that the Asset Register and insurance arrangements be approved.</p> <p><b>7.3 To review the parish council’s risk assessment and agree actions</b> The Parish Council’s Risk Assessment was reviewed. It was RESOLVED that the Risk Assessment be approved and the agreed actions implemented.</p> <p><b>7.4 To approve payments due:</b> clerk’s salary HMRC PAYE Weston Sub Edge Village Hall SmartCut Grass cutting Rec Ground Castle Water Expenses Parish Clerk SSE Energy CCTV GALC (formerly GAPTC) Membership</p> <p><b>7.5 To receive the internal auditor’s report and approve the annual accounts 2025/26</b> The Internal Auditor’s Report and Annual Accounts for 2025/26 were received and considered. It was RESOLVED that the Annual Accounts for 2025/26 be approved.</p> <p><b>7.6 To approve the chairman to sign the annual governance statement 2025/26</b></p>	LP

	<p>It was RESOLVED to approve the Chairman signing the Annual Governance Statement for 2025/26.</p> <p><b>7.7 To approve the chairman to sign the accounting statements 2025/26</b> It was RESOLVED to approve the Chairman signing the Accounting Statements for 2025/26.</p>	
<b>26/33</b>	<p>8. Planning matters</p> <ul style="list-style-type: none"> <li>• Planning Application Consultation for application no 26/01392/TCONR Works to trees in conservation areas for T1 Beech tree - causing damage to surrounding area - remove at Merrivale Farm House Friday Street Weston Subedge. Councillors resolved to support the application.</li> </ul> <p>Check planning notifications to clerk – re surrounding areas Saintbury, Willersey.</p>	<b>LP</b>
<b>26/34</b>	<p><b>9.REVIEW VILLAGE MATTERS:</b></p> <p><b>9.1 Speeding &amp; noise pollution through village</b> Helen Munro to set up sub-committee to take further action.</p> <p><b>9.2 Allotment &amp; Recreation Ground Charities</b> Richard Court-Ricour to become Trustee on both Charities</p> <p><b>9.3 Defibrillators</b> Two new batteries needed for village defibrillators. MJ to circulate cost.</p>	<b>HM</b>    <b>MJ</b>
<b>26/35</b>	<p><b>10. Schedule of Meetings 2026/27</b></p> <p>Reviewed and accepted by councillors. Meetings to take place on first Thursday in month starting at 6pm in the Village Hall. Dates to be published online and on notice board.</p>	
<b>26/36</b>	<p><b>CONSIDER MATTERS ARISING FROM MINUTES OF LAST MEETINGS NOT ON THE AGENDA:</b></p> <p>Pocket Radar PR1000 Traffic Speed Radar – tests to be scheduled Helen Munro &amp; Mike Jelley</p> <p>Gauge interest in Village for a First Aid basics at the Village Hall. Include what you need to know to use a defib. Mike to investigate possibility of a local First Responder to run session. 25 people interested – date to be scheduled</p> <p>Cotswolds Wardens - Stone pathway up to Lynches Wood. Watery Gate path steep slope – potential steps needed. – Ongoing list with Wardens</p> <p>When can CIL be claimed. Response from CIL team: We are yet to receive a CIL Form 6: Commencement Notice, upon receipt a Demand Notice will be issued for the first payment of 10% which will be due 60 days after commencement.</p> <p>Add Evesham Road to speed/traffic volume 2026 survey.</p> <p>Bench to be installed at Recreation Ground 11 May – Clerk to write to Campden Community Trust to say thank you for funds.</p> <p>CCTV signage to be added to 4 entry points into village. MM to purchase signage, James to install.</p>	<b>HM</b>  <b>HM</b>       <b>LP</b>  <b>MM</b>

	<p>Charity accounts for Rec Ground and Allotments need to be reinstated following the forced closure of accounts by Santander.</p> <p>Councillor BC reported attendance at the Local Government Association Highways Strategic Peer Review Challenge (Parish and Town Council Focus Group) on 11 February. The review considered diversions, local highways maintenance, and links between Highways and Planning. A report is expected; LP to circulate to councillors upon receipt.</p>	LP
26/37	<p><b>NOTE CORRESPONDENCE RECEIVED:</b></p> <ul style="list-style-type: none"> <li>- MAID Petition on Housing - forward to RB for village news email</li> <li>- Delivering 20 webinar 22nd May 2026: 20mph for Safer Streets</li> <li>- Important Updates for Parish &amp; Town Councils GALC email <a href="#">Important Updates for Parish &amp; Town Councils</a></li> <li>- Sign the petition: Impact of housing targets in the Cotswolds and beyond <a href="#">Sign the petition: Impact of housing targets in the Cotswolds and beyond</a></li> <li>- Water Usage on Allotment Plots email</li> <li>- Email regarding parking in Dovers View</li> <li>- <b>GALC reminder to book your place on our Devolution Preparedness Training. Moreton in Marsh, 13 May <a href="https://www.gloucestershirealc.gov.uk/event/lgr-devolution-preparedness-training-moreton-in-marsh-2026-05-13-206/register">https://www.gloucestershirealc.gov.uk/event/lgr-devolution-preparedness-training-moreton-in-marsh-2026-05-13-206/register</a></b></li> <li>- South Warwickshire Local Plan update - April 2026</li> <li>- Notice of Consultation on Supplementary Planning Documents for the South Worcestershire Development Plan Review 2021 – 2041 in accordance with Regulation 13 of The Town and Country Planning (Local Planning) (England) Regulations 2012 Closes 30<sup>th</sup> April</li> </ul>	LP
26/38	<p><b>PUBLIC QUESTION TIME:</b></p> <p>➤ None</p>	
	<p>There being no other business the chairman thanked the councillors for attending and closed the meeting at 7.55p.m.</p> <p>Signed..........Date.....4/6/26.....</p>	