WESTON-sub-EDGE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE
VILLAGE BAR ON 26/9/ 2023 AT 7.30P.M.

PRESENT: Chairman Bill Carruthers, Cllrs Mike Jelley, Gill Theo, Matt McMinn, Paul Wyatt and Wendy Clarke.

IN ATTENDANCE: District Councillor Tom Stowe, Lucy Print parish clerk and one parishioner.

23/61	**1. COUNCILLORS' DECLARATIONS OF INTEREST IN THE BUSINESS OF THE AGENDA:** there were none.	
23/62	**2. NOTICE OF ABSENCE:** Cllr Tom Whitehouse, DC Gina Blomefield and Cllr Lynden Stowe sent apologies.	
23/63	3**. REPORTS FROM THE COUNTY AND DISTRICT COUNCILLORS:** Report given by District Councillor Tom Stowe: CDC Finance - the Revenue budget Outturn Forecast highlighted the need for cost saving. Cuts where possible to be made. Clean & Green contract ended. Review of public toilets, cutting maintenance costs. Reducing customer service time. Withdrawing Tourist Information Centre grant, full council chose to ignore 2,000 signatures on a petition to save Chipping Campden Centre. Chairman, asked is there a formal minimal reserve fund? Tom Stowe to check. Upcoming new warding, boundary commission review. Rural England Funds available – look out for application process for Village Hall. Thanks to DC Gina Blomefield for obtaining a reply from Trudy Harrison MP, the Minister for Natural Environment and Land Use To Sir Geoffrey Clifton Brown regarding AONB and Church Orchard. It wsa noted that it does seem disappointing that although there are statutory requirements there are no legislative powers to enact them. Article 4 permanent from 11 November on Church orchard. How do we enforce owners to keep maintenance as Historic England requirement. Send invoice for hedge cutting to owners. Put hedge & road safety on agenda with GCC. No report from County Council.	TS LP LP /BC
23/64	**4. CONFIRM MINUTES OF THE MEETING HELD ON 18.7.23:** councillors Paul Wyatt and Mike Jelley **resolved** to approve the minutes which were signed by the chairman as a true record of the business conducted.	
23/65	**5.PLANNING APPLICATIONS PENDING:** **1.0 Planning application before the parish council:** New: • 23/02425/LBC (The Hollies) Saintbury – Councillors recorded no objections • 23/02853/TCONR Works to trees in conservation areas for As per previous Planning application all the same spec correct ownership of trees (23/02416/TCONR - Trees on rear boundary pruned back 2- 3m to reduce overhanging limbs) at Manor House Church Street Weston Subedge. Councillors agreed works should not be carried out unless the owners of the trees are in agreement. • Application(s) reference: 23/01794/OUT Phase 1B, Long Marston Airfield, Campden Road, Lower Quinton Stratford-upon-Avon. Councillors agreed to object based on no traffic assessment in the direction travelling south on the B4632, through villages of Mickleton, Weston-sub-Edge and Willersey to pick up the M5 J9 at Ashchurch. In addition, there appears to be little consideration of the impact of additional traffic traveling to Evesham. Clerk to copy to other local parishes and look for a co-ordinated response. Decided: • Full Application for Erection of 3No. dwellings at Land South Of Meadows Side Church Street Weston Subedge Gloucestershire Ref: 23/02007/FUL - Declined • Top Farm – permitted. Keep a watch on this.	LP

	Outstanding: - 23/02416/TCONR Orchard House Trees connected to 23/02853/tconr - Full Application for Erection of rear single-storey extension at 39 Dovers View Weston Subedge Chipping Campden Gloucestershire GL55 6QS no 23/02154/FUL – No objections recorded. - Stratford District Council Application(s) reference: 22/03664/REM Proposed : Submission of Reserved Matters application(internal access, appearance, landscaping, layout and scale) for 60 Affordable dwellings, - All Things Wild – traffic impact – watch this application - Reply RE: Planning Consultation 20/02315/FUL Phase 1A Long Marston – traffic impact survey . AN update from GB on traffic plans with Stratford Council	
23/66	**6.FINANCE:** **6.1 RECEIVE FINANCIAL STATEMENT & BANK RECONCILIATION:** Bank balances as at were £15,657.73 for the General Account including Allotment & Recreation Account and £6,420.00 for the business deposit account. **6.2APPROVE PAYMENTS DUE:** Councillors Paul Wyatt and Wendy Clarke approved these payments. Clerk's salary Aug, Sept £141.68 ; £141.68 HMRC PAYE payment £36.00;,£36.00 Village Hall PC Hire £20.00 Village Hall PC Meeting Hire £24.00 M Parkinson Aug & Sept £206.40;£206.40 GigaClear £72.00 PlusNet (Lucy Print) £26.92 AEL – CCTV Inv 50696 £4800 Inv 50702 £3600 John Langston Hedge & Grass Cutting inv584 £290 1 x verge cut inv 592 £120 JJW Gardening & Maintenance £70 Community HeARTBEAT £55.20 G3 Adult Defibrillation Electrodes 21-24 Month Shelf Life £70.00 ICO Data Protection – yearly sub direct debit set up £40.00 CLOOK Shared Hosting, disc storage £107.99 domain name renewal £15.59	
23/67	**REVIEW VILLAGE MATTERS:** 7.1 Heavy traffic reduction. Highways update on maintenance issues & Honeybourne Cross roads. Action: Councillors agreed to go ahead with installation of white gates at two entrances to village. Clerk to instruct works. ASW camera agreed and paperwork complete. Camera will be installed opposite Manor Farm on Friday Street. 7.2 Recreation ground inspection record: Mike Jelley completed inspection; all equipment in good order. 7.3 Flood protection. No issues known, keep under review. 7.4 Village Communication Update. Website team need to feedback on next version of website and be trained on updating webpages. Noted to remove old flood images. Tony Kemp to look after History pages. Clerk to action with Parish Websites. 7.5 Village improvement projects. Team to form a new Neighbourhood plan for next 3 to 4 years (MM/PW/GT)	**LP** **MJ** **LP** **MM**

	7.6 Village Allotments Dead tree in allotment hedge line removed. One plot given-up. Tidy-up charge to be made.	**LP**
	7.7 Footpaths & Stiles. Work needed on stiles half way up Dirty Lane and over to Saintbury. Add to Cotswold Wardens to do list.	**BC**
	7.8 Village Hall. Front entrance work underway, tiling and improvements to vestibule. High speed broadband now in hall. Upstairs ceiling fixed and toilet. Number of events now planned for Halloween, Christmas and Burns Night. Summer Fair planned for June 24.	
	7.9 Church Orchard. Monitoring any response to Article 4(1) being made permanent 11th November. MM progress with Mel Barge signage for Church Orchard. Historic England branded – QR code for more historical info an option. Investigate David Birch, artistic impression of what the site could have looked like.	**MM**
	7.10 Village Security Measures. All CCTV equipment and signage up and in place around the village. Due to trees blocking network signal some additional kit is needed to boast the signal. Councillors agreed the extra cost of up £2,400, with the project still coming in under the total £8k from the PC budget. The antenna on the church tower was discussed. It is not possible to make this invisible from all angles and weather conditions. We have the best option currently available. Training for two designated data controllers to take place. Policy now available covering legal obligations. Application form to be available for footage requests and £10 charge to be put in place for reviewing footage. Data for police access – remote from Stow and Cirencester. Grand opening to be planned with Police & Crime Commissioner.	**PW**
23/68	**CONSIDER MATTERS ARISING FROM MINUTES OF LAST MEETINGS NOT ON THE AGENDA:** Consider village communications forming part of a D of E project. Pocket Radar PR1000 Traffic Speed Radar now received. Campaign plan to worked. Church Street sign faulty, can an electrician to look at fault. Full Application for Erection of a bat barn at Top Farm Weston Subedge Chipping, Campden Gloucestershire GL55 6QU. Granted. Will the PC receive CiL – Clerk to Check 23/12 New sign big sign Please clean up After Your Dog. Purchased to be put up. 7.11 Digi Bus Gloucestershire – will await feedback on in interest recorded in parish questionnaire. Analysing results from near miss survey on crossroads and will give to GCC. Drain unblocking – action update on Latimers. Footpaths: Issue with barbed wire and Dirty Lane to Saintbury – action: review stiles and electric fencing. Look to extend the Conservation Area with Cotswold District. Does the Parish Plan support this? Clerk to investigate new gate with combination lock and any other security measurers suitable for allotment. Under review with allotment holders. Oak tree donation offered – location needed. Location at top of the recreation ground to be considered with tree guard protection and plaque – Coronation Oak. Review this action in the spring – tree planting season. National Grid taking down overhead power cables on Parsons Lane. No date given will this work be done in conjunction with GCC highways who are closing road and repairing footpath. Clerk to write to Midway Surveying to clarify.	**LP**

23/69	**NOTE CORRESPONDENCE RECEIVED:** - Town & Parish Council Forums – 28 Sept Moreton in Marsh - DEFRA enquiry response - CCTV Policy & Code of Practice Papers - JACS White gate quotation – (reasonable from Rhodri) - Change of Venue: The Heart of England Forest Parish Councillor Open Evening on Thursday 5th October, 4pm - 6pm - PKF LittleJohn. GL0248: Receipt of documents – notification of exempt status, 2023 - Letter re planning permission Norton Hall Conservation Lake Application no 23/01522/FUL - GAPTC AGM report and documents - Streetworks Road Closure - Parsons Lane, Weston Subedge - Allotment given up – Gary Holland - Consultation on Draft Revised Statement of Community Involvement – email to discuss under planning matters.	
	PUBLIC QUESTION TIME: None	
	There being no other business the chairman thanked the councillors for attending and closed the meeting at 9.58p.m. Signed……Date……	