WESTON-sub-EDGE PARISH COUNCIL

MINUTES OF A MEETING OF THE PARISH COUNCIL HELD IN THE HALL OF FRIENDSHIP AT 7.15P.M. ON 27th JULY 2010

PRESENT: Cllrs. Alan Cotton Alan Edmonds Mike Jelley Jenny King Chris Rossington David Smith (chairman)

IN ATTENDANCE: C/D/Cllr Sue Jepson Lynden Stowe Colin Davies (CDC Enforcement officer) 1 member of the public clerk

10/074 COUNCILLORS' DECLARATIONS OF INTEREST:
There were none.

10/075 PRESENTATION OF THE ROLE OF CDC ENFORCEMENT OFFICER:
1.0 The chairman invited Colin Davies to speak. He explained that he is one of three enforcements officers employed by CDC and that planning law is different to other law in that if broken an offence does not occur and it that compliance can be retrospective. The penalty of a breach is for the planning authority to apply to have the infringement removed at the owner's cost.
2.0 Enforcement action starts with the report of an infringement; planning officers discuss the situation; if an enforcement notice is to be raised the planning committee gives approval before action is taken; six were before the last planning committee meeting.
3.0 With regard to a recent wedding reception at Broad Close farm a councillor said that it was only by chance that hard evidence came available that it was a commercial event; this sort of evidence will be very hard to obtain in the future.
4.0 Asked if the 28 day rule applies, Colin Davies answered yes provided the building in question is not used as it only has planning permission for use in connection with a dried flower business. A marquee could be used; non domestic buildings and fields do not have a curtilage so the 28 day rule applies.
5.0 Asked if a planning application is made for this building to be used for wedding receptions, would the previous events be taken into account – answer no. Planning applications are taken on their merits at the time of the application.
6.0 Given advance notice of a future event CDC would not take any action to prevent it because of the risk of subsequent claims, should the action have been found wrongful. In any event an action would take six weeks to set up.
7.0 Asked about the roof restoration work at Manor farm barn Colin Davies said that there is a time limit to complete the work in the listed building consent.
8.0 The chairman thanked Colin Davies for talking to the parish council.

10/076 ABSENCE:
Notice of absence was received from Mark Annett.

10/077 APPROVE MINUTES OF THE MEETING HELD ON 22.06.10:
Councillors unanimously **resolved** approval; the chairman signed the minutes as a true record of the business conducted.

10/078 COUNTY COUNCILLOR'S REPORT:
1.0 Lynden Stowe reported that the county council is responding to the government imposed cuts; one effect will be to reduce enforcement of speed camera infringement.
2.0 Asked if flood resilience funding will be affected Lynden said that this is largely being funded by CDC and is ring fenced. The meeting heard that Hyder's work has stalled with the report on Weston-sub-Edge now expected in August. Lynden agreed to chase progress and to enquire if funding for the re-modelling of the Buckle street crossroads remains in place. **ACTION LS**

10/079 DISTRICT COUNCILLORS' REPORT:
Sue Jepson reported that free swimming for the over 60s ceases at the end of July.

10/080 PLANNING:
APPLICATIONS BEFORE THE PARISH COUNCIL:
None.
DECISIONS OF THE LOCAL PLANNING AUTHORITY TO PERMIT/CONSENT:
10/02547/TCONR Popfosters remove Christmas tree from front garden

10/081 FINANCE:

1.0 RECEIVE MONTHLY FINANCIAL STATEMENT AND BANK RECONCILIATION:

The monthly financial statement and bank reconciliation were before the meeting.

2.0 APPROVE ACCOUNTS DUE FOR PAYMENT:

Cheque	date	paid to	item	amount	VAT	total
200361	27.07.10	Chris Tombs	clerk's salary July	135.83	0.00	135.83
200362	27.07.10	Hall of Friendship	hall hire for 22/6 & 27/7	30.00	0.00	30.00
200363	27.07.10	Moore Stephens	audit fee	120.00	21.00	141.00
200364	27.07.10	WsE village plan committee	final payment	23.24	0.00	23.24

Alan Cotton proposed and Chris Rossington seconded making these payments which councillors unanimously **resolved** approval *(cheque 200364 was issued after the meeting – clerk)*.

3.0 RECEIVE EXTERNAL AUDITOR'S REPORT:

The auditor's statement was before the meeting. Moore Stephens found nothing on which to comment but recommended that the parish council obtains documentary confirmation from HMRC that the clerk has properly made PAYE and NI deductions. **ACTION CLERK**

Mike Jelley proposed and Jenny King seconded accepting the report which councillors unanimously **resolved** approval.

10/082 PARISH PLAN PROGRESS REVIEW - TIMETABLES:

1.0 The chairman told the meeting that the emergency plan should have been included the action section of the village plan booklet. A run-through to test all of the standard operating procedures was necessary before the plan could be properly implemented. Chris Rossington reported that Rob Greenslade has proposed such an exercise in October – the best date for everyone needs to be confirmed.

2.0 It was agreed that realistic timescales need to be set against the individual stages of each action plan, particularly those which are designated as parish council projects. (A progress review will be a fixed agenda item.) **ACTION JK,DS,CR & MJ**

3.0 The meeting heard that Jenny King and Joan Jenkins will be visiting Longborough shop in August; that the play area is the biggest project and is need of a leader; parents of children attending the youth club will be approached to find a leader. **ACTION DS**

10/083 LATIMERS CORNER PLANTING:

Alan Edmonds reported that the plants put in in June have survived with much watering. Further planting is planned and the placing of some donated rocks and chippings in the area which has to be left un-planted. **ACTION AE**

10/084 AGREE THE NEW COUNCILLOR CO-OPTION PROCESS:

Councillors agreed to meet at the Hall of Friendship on Tuesday 14th September at 7.15p.m. to consider the applicants for the parish council vacancy and to ask the clerk to invite those candidates for interview if not known to them. **ACTION CLERK/COUNCILLORS**

10/085 MATTERS ARISING FROM THE MINUTES OF LAST MEETING NOT COVERED ELSEWHERE:

10/016 1.0 Flood alert levels, reconsider attenuation at the Lynches, quantify water flow from Saintbury into Weston-sub-Edge, quantify flow from the various attenuation schemes in terms of not exceeding Friday Street culvert capacity – **action awaited**. **ACTION HYDER**

10/060 2.0 Arrange installation of grit/salt bins – **actioned** - the clerk reported that Glos Highways will carry out this job in the autumn.

10/060 3.0 Obscured road signs – **actioned** – vegetation has been cut back from those signs previously reported as obscured. Councillors reported further action is needed. **ACTION CLERK**

10/062 10/047 Names to be found for Chipping Campden youth council **ACTION GY**

10/068 Report complaint regarding the re-instatement of the steps in the verge on Church street – **actioned** – the chairman read out an email from Bob Skillern on this matter. It is thought the steps were constructed in the 1960s by one of the residents there. Councillors don't like what is there now; they are unsafe to users, passing vehicles and mowers and are unsightly. The clerk was asked to convey this to Glos Highways. **ACTION CLERK**

10/071 3.0 Extend the water system at the allotments – the clerk reported Ted Smith's suggestion that the original pipe should be replaced with a larger size. To do this the cost will be about £200. Ted Smith has offered to borrow a mole plough to do the job. Councillors agreed that this work should proceed. **ACTION CLERK**

10/086 CORRESPONDENCE RECEIVED SINCE LAST MEETING:

A list of correspondence received was before the meeting.

10/060 Availability of wheelie bin 30MPH stickers. Mike Jelley agreed to enquire about purchasing 50. **ACTION MJ**

A letter was received from Mr W Carruthers confirm the continued involvement of some steering group members and seek further funds to cover a small overspend on the Village Plan project.

10/061 Confirm snow plough operator details. **ACTION AE**

10/087 OTHER BUSINESS (NOT AN AGENDA ITEM):
Mike Jelley expressed concern over the car parking in Friday Street by customers of the re-opened Seagrave arms. Marking out the bus stopping area might help. Further monitoring of the situation is needed. PC Rob Bull has agreed to visit the village to address the situation and talk to the landlord.

PUBLIC QUESTION TIME:
Councillors heard the suggestion that overflow parking for the Seagrave Arms could be provided at the Hall of Friendship.

There being no other business the chairman closed the meeting at 8.45p.m.

Signed……Date…….