WESTON-sub-EDGE PARISH COUNCIL

MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL HELD IN THE HALL OF FRIENDSHIP AT 7.15P.M. ON 23rd JUNE 2009

PRESENT: Cllrs. Alan Cotton Alan Edmonds Jenny King Chris Rossington David Smith (chairman)

IN ATTENDANCE: C/D/Cllrs Mark Annett Lynden Stowe 0 members of the public clerk

09/068 COUNCILLORS' DECLARATIONS OF INTEREST:
There were none.

09/069 ABSENCE:
Sue Jepson's absence was noted.

09/070 APPROVE MINUTES OF THE MEETING HELD ON 26.05.09:
Councillors **resolved** approval and the chairman signed the minutes as a true record.

09/071 COUNTY COUNCILLORS' REPORT:
1.0 Lynden Stowe reported that because of the recession the county council is planning 200 job losses over the next 2 years, mainly middle management, could be as many as 500, but not in education.
2.0 Flood work is planned for Dirty lane in August and Emmas lane by the railway bridge in November.
3.0 The Hyder report for Naunton has been seen, Weston-sub-Edge is expected by mid July and Chipping Campden in August.
4.0 Lynden agreed to consult with Bob Skillern over sorting out drainage issues at Dirty lane. **ACTION LS**
5.0 The recent gulley cleaning was described by the chairman as disappointing; those gulleys identified in the WRFAG survey as key to draining the village were not touched. Lynden asked for an email identifying which had been missed. **ACTION DS**

09/072 DISTRICT COUNCILLORS' REPORT:
1.0 Lynden Stowe reported that re-organisation of the planning department into a service management team is proposed, as well as joint working with west Oxford and a two year pay freeze. Recycling in the third quarter of 2008 was at 69%; best in UK.
4.0 The chairman thanked CDC for being very supportive towards the cost of refurbishment of the Hall of Friendship and the flood relief work.

09/073 PLANNING:
APPLICATIONS BEFORE THE PARISH COUNCIL:
There were none.
DECISIONS OF THE LOCAL PLANNING AUTHORITY TO PERMIT AND/OR GIVE CONSENT:
09/00876/FUL & 09/00877/LBC Popfosters – single storey extension

09/074 FINANCE:
1.0 RECEIVE MONTHLY FINANCIAL STATEMENT AND BANK RECONCILIATION:
The monthly financial statement and bank reconciliation were before the meeting. The chairman initialled the balances on the bank statements as being that stated on the financial statement
2.0 APPROVE ACCOUNTS DUE FOR PAYMENT:

Cheque	date	paid to	item	amount	VAT	total
200322	17.06.09	Hillbarn Sawmills	material to repair Little Tree seat	43.48	6.52	50.00
200323	23.06.09	Chris Tombs	clerk's salary Jun	134.00	0.00	134.00
200324	23.06.09	Glebe Contractors	Recreation Ground grass cutting	350.00	52.50	402.50
200325	23.06.09	Peter Burch	internal audit fee (parish council)	50.00	0.00	50.00
900075	23.06.09	Peter Burch	internal audit fee (allotment trust)	10.00	0.00	10.00

Jenny King proposed and Chris Rossington seconded making these payments which councillors unanimously **resolved** approval. The clerk requested agreement to transfer funds to the new Recreation Ground bank account when the new signatory panel is in place. The amount for transfer would be the balance of the budgeted expenditure for 2009/10 (£500) for the Recreation ground and the balance of the monies held from the Conservation Group (£383.49). Councillors were in agreement that this should take place. It was agreed to postpone payment of the grant to the Hall of Friendship.

09/075 WESTON RIPARIAN FLOOD ACTION GROUP:

Jenny King reported that a brook clean up took place two weeks ago. A considerable silt build up was found particularly in the vicinity of the Hall of Friendship which was removed. An entry to the 'Calor village of the year' competition has been made, for which flood preparedness forms a main part of the bid. Rainfall measuring equipment is now in place and working. The group has agreed that it must be ready to respond to the publication of the Hyder report. The chairman suggested that momentum has been lost within the group. It was suggested that Rupert Brice should be invited to the next meeting following publication of the report. **ACTION CLERK**

09/076 UPDATE ON PREPARATION OF THE VILLAGE PLAN:

David Smith reported that the questionnaire responses have been collated and analysed and now are being considered by two groups of the village plan committee to draw up the action plan.

09/077 VILLAGE EMERGENCY PLAN:

Chris Rossington reported that the next action is for the members of the group to look at the plan and raise any questions from which Rob Greenslade will prepare 'Frequently Asked Questions' as a response. A 'desk based' run through of a simulated emergency would follow from which the members involved will write their job specifications. A full practise would follow, GRCC being able to provide a scenario. The chairman asked if a timetable for these events could be presented at the next meeting in July. **ACTION CR**

The meeting heard that the 'Calor village of the year' judges praised the emergency plan as the best they had seen. Jenny King and David Smith offered to meet with Rob to plan the next stage. **ACTION JK/DS**

09/078 REVIEW THE PARISH COUNCIL'S PROCEDURE FOR ACTION:

David Smith asked for each councillor's views on the mission statement which was before the meeting and previously published earlier in the year – all were in support. Jenny King proposed and Alan Cotton seconded adoption of the statement which councillors approved unanimously. As a means to give it and the parish council publicity councillors agreed that David Smith should approach the vicar with a view to the parish council taking a permanent unedited slot in the Messenger. A financial contribution towards printing costs was suggested. **ACTION DS**

Discussion over responsibilities took place. There was not full support for a committee structure with two councillor vacancies at the present time. The clerk stated that councillors can bring recommendations to the parish council for discussion and/or adoption. A timetable for all future actions with realistic target dates for completion was proposed by the chairman. The clerk was asked to include publicity on the next meeting agenda.

ACTION CLERK

09/079 VILLAGE IMPROVEMENTS/MAINTENANCE:

1.0 A quotation of £50 per event has been received from J J Lees for grass cutting in Stratford road, around the phone box and around the Church street seat. Quotations of £600 and £100 have been received to provide public liability cover for Martin, an estate worker from Aston-sub-Edge; the idea being that this cost is woven into his payment if employed. The clerk was asked to check if the £100 quotation allowed for work at the road edge. **ACTION CLERK**

09/080 DISCUSS AND AGREE CO-OPTION PROCEDURE FOR THE NEW COUNCILLORS:

Councillors agreed to publicise the co-option through a double sided A4 folded leaflet with colour photographs of the existing councillors, a short description of their background together with the mission statement. The leaflet will be distributed to the households in the village. The chairman offered to draft the document. **ACTION DS**

09/081 MATTERS ARISING FROM THE MINUTES OF LAST MEETING NOT COVERED ELSEWHERE:

07/032 1.0 Connection of allotment paddock water trough – **action awaited**. **ACTION AC**

09/044 1.0 Re-instatement of the Little Tree warning posts – Glos Highways have been asked to take action.

09/056 08/03036/FUL W L Dingley & co. planning application – clerk to contact CDC re-colour of roofing material – **actioned**. Lynden Stowe asked to be copied with the parish council's response. **ACTION CLERK**

09/061 2.0 Repair damaged to the Little Tree seat – **actioned**. Ownership of the picnic benches at the Recreation ground – **actioned** – the clerk reported that they were donated to the parish council by the recipients of the Recreation ground play equipment.

09/061 3.0 Closure of access to Dirty lane from the B4632 – **actioned** – the clerk reported that this happens from time to time by PROW staff when work is needed to be done on the lane.

09/061 4.0 Report poor road surface on B4632 and in Buckle street – **actioned**.

09/066 1.0 CDC local allocation policy at Dovers View – **actioned** – the clerk reported that when Fosseway housing took over the properties no such condition was imposed. The clerk was asked to enquire if this ruling can be reversed and is the housing need in Weston-sub-Edge known. **ACTION CLERK**

09/066 2.0 Requirement to complete work granted planning permission by a given time – the clerk reported emailing Sue Jepson but failing to get a reply, however he is of the opinion that no such condition exists.

Alan Cotton to contact the owner of Campden Bank – **actioned** – Alan Cotton reported visiting the owner and saw that all planning permissions for the work being undertaken were in place, all building inspections had taken place and at the right time, that work was progressing as funds were available and that only building materials were stored on site. The chairman agreed to write in response to the letter from Mr & Mrs Williams-Brown when in receipt of a response from Sue Jepson **ACTION DS**

09/067 Report Church street footway condition to Glos Highways – **actioned**; overhang – **action awaited**. **ACTION CLERK**

Making the Church street end of the Dovers View footpath exit safer – **actioned** – the clerk reported that this has been reported to the police and Glos PROW who have agreed to put a new barrier at the end of the path.

09/082 CORRESPONDENCE RECEIVED SINCE LAST MEETING:

A list of correspondence received was before the meeting.

09/083 ANY OTHER BUSINESS (not an agenda item):

1.0 Alan Edmonds reported that the neighbours adjacent to the verge outside the old school in Church Street are planning to pay to have replaced the Cotswold stone chippings which have been washed away.

There being no other business the chairman closed the meeting at 9.10p.m.

Signed……Date……..