WESTON-sub-EDGE PARISH COUNCIL

MINUTES OF A MEETING OF THE PARISH COUNCIL HELD AT THE
VILLAGE BAR ON 23rd January 2018

PRESENT: Cllrs Bill Carruthers (Chairman), Wendy Clarke, Rachel Hurley, Mike Jelly, John Measey, Chris Rossington,

IN ATTENDANCE: Parish Clerk

Edward Stowe sent apologies.

18/1 **COUNCILLORS DECLARATIONS OF INTEREST IN THE BUSINESS OF THE AGENDA:** None

18/2 **NOTICE OF ABSENCE:** Apologies were received from Cllr Lyndon Stowe

18/3 **CONFIRM MINUTES OF THE MEETING HELD ON 28.11.17:** One correction John Measey was not present at meeting on 28.11.17. Councillors then unanimously **resolved** to approve the minutes which were signed by the chairman as a true record of the business conducted.

18/4 **RECEIVE REPORTS FROM THE COUNTY AND DISTRICT COUNCILLORS:** No councillors present.

18/5 **PLANNING APPPLICATIONS PENDING:**

1.0 Planning applications before the council:

None

18/6 **FINANCE:**

1.0 RECEIVE FINANCIAL STATEMENT AND BANK RECONCILIATION: Clerk and the Chairman to review the financial records. The bank reconciliation is not fully up-to-date but the account is healthy and plans to spend on village improvements will reduce the balance. **BC/LP**

2.0 APPROVE PAYMENTS DUE:

Cheque	Date	Paid to	Item	Amount	VAT	Total
022201	5.1.18	JJ Lee's	Verge cutting	125.00		125.00
022202	22.1.18	GRCC	GRCC membership	25.00		25.00
022203	22.1.18	W Carruthers	Christmas Tree	50.00		50.00
022204	22.1.18	L Print	Parish Clerk Salary	156.87		156.87
022205	22.1.18	WsE Village Hall	Hall Hire	45.50		45.50
022207	22.1.18	W Carruthers	PC & Printer	699.85		699.85
022208	22.1.18	HMRC	Parish Clerk PAYE	31.37		31.37

Councillors unanimously **resolved** to approve making these payments. **LP**

3.0 PRECEPT FOR 2018/9: The application has been made, awaiting notification. **BC**

18/7 **REVIEW WORK NEEDED AROUND THE PARISH:**

1.0 LOCATION OF SECOND DEFIBRILLATOR: Installation awaiting feedback on electrical supply to the Village Hall. **BC MJ/**

2.0 HIGHWAYS UPDATE OF MAINTENANCE ISSUES: Bob Skillern (GLos. Highways) to provide feedback on what has been done to keep on top of issues. **BC**

3.0 VILLAGE GREEN REVIVAL GROUP & Right of way access: Funding applications underway. Dates for completion and final costings to be provided. **LP/BC**

4.0 REFURBISHMENT OF PHONE BOX: Awaiting better weather.

5.0 PARISH CLERK RECRUITMENT: Lucy Print accepted position of Parish Clerk

6.0 RETENTION OF HISTORICAL DOCUMENTS: (Ex-Doris Court) Documents located and will be catalogued. **CR/MJ**

7.0 YOUTH CLUB REPORT: Following low numbers to December meeting the Youth Club has closed. There has been an expression of interest to run a pre-youth club for 6-9 year olds which will be pursued. **CR**

8.0 CONTACT DETIALS: Councillors to provide the Clerk with contact details. **All**

9.00 TRAINING. Councillors approved two training courses and the training for the Parish Clerk. **LP**

18/8 **CONSIDER MATTERS ARISING FROM MINUTES OF LAST MEETING NOT ON THE AGENDA:**

17/38 3.0 Prepare detailed map of the location of the roadside drains and gullies – action awaited. **BC/MJ**

18/9 **NOTE CORRESPONDENCE RECEIVED:**

Nothing of note to record.

	PUBLIC QUESTION TIME: there were no questions.	
	There being no other business the Chairman thanked the councillors for attending and closed the meeting at 8.17 p.m. Signed..... Date.....	