WESTON-sub-EDGE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE
VILLAGE BAR ON 25 June 2019 AT 7.30P.M.

PRESENT: Chairman Bill Carruthers, Cllrs Hannah Neal, John Measey, Chris Rossington and Wendy Clarke.

IN ATTENDANCE: Lucy Print parish clerk, Cllr Gina Bloomfield

19/46 **1.**Interests - none

19/47 **2. NOTICE OF ABSENCE:** CLLRS Rachel Hurley and Mike Jelley sent apologies.

19/48 3**. REPORTS FROM THE COUNTY AND DISTRICT COUNCILLORS:**
CDC report – not in full swing yet. New leaders in office are reorganising and inductions and training being carried out. First full council will be held on 3 July. Mark Harris going to be responsible for Parish Councils.

19/49 **4.CONFIRM MINUTES OF THE MEETING HELD ON 28.5.19:** councillors Wendy Clarke and Hannah Neal **resolved** to approve the minutes which were signed by the chairman as a true record of the business conducted.

19/50 **5.PLANNING APPLICATIONS PENDING:**
1.0 Planning application before the parish council:
None
2.0 Awaiting a decision of the local planning authority:
None
3.0 Decisions of the local planning authority to approve/consent;
Awaiting response from CDC re Canon Bourne **LP**

19/51 **6.FINANCE:**
6.1 RECEIVE FINANCIAL STATEMENT & BANK RECONCILIATION: Bank balances as at 1st June were £31,987.64 for the General Account and £6,331.02 for the business deposit account.
6.2 ASSET REGISTER: add new litter bins, telephone box, salt bin- revise and sign off at Jul meeting. **LP**
6.3 RISK ASSESSMENT: revise and sign off at Jul meeting **LP**
6.3APPROVE PAYMENTS DUE: **LP**
Councillors Wendy Clarke proposed and Hannah Neal seconded these payments.

Date	Item	Amount	VAT	
23.5.19	Clerks salary June	£132.01		
23.5.19	HMRC PAYE payment June	£33.00		
23.5.19	Village Hall May Invoice	£29.75		
23.5.19	Cotswold District Council – supply & fitting two bins	£420.00	84.00	28.5

6.5 Internal auditor's report, approved and signed off the annual account 2019 ,12 June.
6.6 Chairman to sign the annual governance statement 2019/20 – proposed Hannah Neal, seconded Wendy Clarke
6.7 Chairman to sign the accounting statements 2019/20 – proposed Chris Rossington, seconded Hannah Neal

19/43 **REVIEW VILLAGE MATTERS:**

7.1 Refurbishment of the Church Street Telephone box. Ongoing **BC**
7.2 Highways update: Meeting to take place with Highways at the beginning of June; Find out the plans for Harris Lane. **MJ/ BC**
7.3 Stratford Road Vehicle activated speed sign progress: VAR speed sign to be moved to Stratford Road. Download data from unit from time on Church Street. **MJ**
7.4 Recreation ground inspection record: Mike Jelley completed inspection, with no issues. Dog fouling signage purchased and to be installed. **LP**
7.5 Lengthsman tasks for the 19/20 programme reviewed – Clerk to find out what time of year will they be scheduled to visit Weston – no date confirmed. **LP**
7.6 Right of Way update: Finalisation of the legal documentation of the right of way to the village green is ongoing. **BC**
7.7 Archive documentation update. No progress.

	7.9 Village Improvements: • Enhancements to the Village Green. Awaiting quotes and timescale for further work; fencing and seating in shelter as agreed in January meeting. • Summer event. Family fun at the Village Green agreed to be held on 7th September at 2pm onwards. Bookings in process of being made for DJ music, bar, marquee, bouncy castle, bbq, toilets. Actions ongoing. • Holiday club for children. Research into requirement of age groups in village and coaches available ongoing. • Village Hall facilities improvement – quotes being obtained and funding applications being submitted to CDC, Sport England and Small Lottery Fund. Ongoing target date to begin work September. 7.9 Strategy for Weston Sub Edge website written by John Measey and reviewed by all. A backup copy of the website has been made and the clerk to be trained to also be able to update the website. 7.10 Repreparation after Gigaclear and Thames Water – contact made and logged, exact sites along church street need to be identified	**LP** **ALL** **HN/LP** **BC** **JM/LP** **BC/LP**
19/44	**CONSIDER MATTERS ARISING FROM MINUTES OF LAST MEETINGS NOT ON THE AGENDA:** Annual ERS Emergency Plan update. Clerk to locate existing plan and propose update. Parishioners ref the continuous problem of heavy traffic coming to and from the trading estates through the village Contact Chris Tombs re allotment tap. Confirmation of dog mess bin order – hall & green installed and completed. Additional request and removal of salt bin on Harris Lane. Playground Inspection Training Seminar – North Cots requirement 17/38 10.0 Prepare detailed map of the location of the roadside drains and gullies – **action awaited**	**LP** **LP** **LP** **LP** **LP** **BC**
19/45	**NOTE CORRESPONDENCE RECEIVED:** •Help West Dean PC with their work in investigating speed cameras and other devices survey -North Cotswold Wheelchair Accessible Vehicle	**MJ** **LP**
	PUBLIC QUESTION TIME: -What can be done with caravan dumped along Dirty Lane? Ensure it is reported to Environment agency Fly Tipping	**JM**
	There being no other business the chairman thanked the councillors for attending and closed the meeting at 9.33p.m. Signed……Date……	