WESTON-sub-EDGE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE
VILLAGE BAR ON 28 May 2019 AT 7.30P.M.

PRESENT: Chairman Bill Carruthers, Cllrs Rachel Hurley, Hannah Neal, John Measey, Chris Rossington, Mike Jelley and Wendy Clarke.

IN ATTENDANCE: Lucy Print parish clerk, Cllr Lynden Stowe

19/37 **1.**Acceptance of office by chairman and declaration of pecuniary interests: there were no changes.

19/38 **2. NOTICE OF ABSENCE:** Gina Bloomfield sent apologies.

19/39 3**. REPORTS FROM THE COUNTY AND DISTRICT COUNCILLORS:**
District Councillors' report the only motion that was raised and passed at the first meeting of the new LibDem led CDC was to increase the remuneration for Councillors by 25% - this was opposed by the Conservatives.

19/40 **4.CONFIRM MINUTES OF THE MEETING HELD ON 23.4.19:** councillors Rachel Hurley and Hannah Neal **resolved** to approve the minutes which were signed by the chairman as a true record of the business conducted.

19/41 **5.PLANNING APPLICATIONS PENDING:**
1.0 Planning application before the parish council:
None
2.0 Awaiting a decision of the local planning authority:
None
3.0 Decisions of the local planning authority to approve/consent;
Bramley's development, response noted re Stone Wall. Awaiting response from CDC re Canon Bourne **LP**

19/42 **6.FINANCE:**
6.1 RECEIVE FINANCIAL STATEMENT & BANK RECONCILIATION: Bank balances as at 2 May were £ 33522.58 for the General Account and £ 6331.02 for the business deposit account.
6.2 ASSET REGISTER: to add Vehicle activated signage £3,500 for 2019/20 insurance. **LP**
6.3 RISK ASSESSMENT: Clerk to circulate via email **LP**
6.3APPROVE PAYMENTS DUE: **LP**
Councillors Chris Rossington and Hannah Neal approved these payments.

Date	Item	Amount	VAT
23.5.19	Clerks salary May	£132.01	
23.5.19	HMRC PAYE payment May	£33.00	
23.5.19	Maurice Parkinson Grass Cutting	£288.00	
28.5.19	Clerks expenses – travel to Cirencester 60 miles @45p	£27.00	
28.5.19	Zurich Municipal Insurance, Long-Term Agreement	£455.38	
23.5.19	Village Hall May Invoice	£29.75	

28.

6.5 Internal auditor's report scheduled 17 June approve the annual account 2019
6.6 Chairman to sign the annual governance statement 2019/20 – to be reviewed at June meeting.
6.7 Chairman to sign the accounting statements 2019/20 – after auditor's report submitted **LP**
BC
BC

19/43 **REVIEW VILLAGE MATTERS:**

7.1 Refurbishment of the Church Street Telephone box. Ongoing **BC**
7.2 Highways update: Meeting to take place with Highways at the beginning of June; Find out the plans for Harris Lane. **MJ/ BC**
7.3 Stratford Road Vehicle activated speed sign progress: VAR speed sign to be moved to Stratford Road. Download data from unit from time on Church Street. **MJ**
7.4 Recreation ground inspection record: Mike Jelley completed inspection, with no issues. Extra signage requested re Dog Fouling. Clerk to action. **LP**
7.5 Lengthsman tasks for the 19/20 programme reviewed – Clerk to find out what time of year will they be scheduled to visit Weston. Verges need reseeding where Thames Water have carried out work, clear to write to inform them. **LP**
7.6 Right of Way update: Finalisation of the legal documentation of the right of way to the village

	green is ongoing. 7.7 Archive documentation update. Ongoing. 7.8 Annual ERS Emergency Plan update. Clerk to locate existing plan. 7.9 Village Improvements: • Enhancements to the Village Green. Awaiting quotes and timescale for further work; fencing and seating in shelter as agreed in January meeting. • Summer event. Family fun at the Village Green agreed to be held on 7th September at 2pm onwards. Bookings in process of being made for DJ music, bar, marquee, bouncy castle, bbq, toilets. Quote for entertainment not to be progressed instead investigating purchasing equipment – eg garden games – Jenga, hola hoops, bubbles, skittles, aunt Sally. Clerk to find actions from last event. Ice-cream, candy floss? • Holiday club for children. Research into requirement of age groups in village and coaches available ongoing. Clerk to follow up contact with Tennis coach. • Village Hall facilities improvement – quotes being obtained and funding applications being submitted to CDC, Sport England and Small Lottery Fund.	**BC** **LP** **LP** **All** **LP/ HN** **BC**
19/44	**CONSIDER MATTERS ARISING FROM MINUTES OF LAST MEETINGS NOT ON THE AGENDA:** Backup plan for Village website to be investigated. Parishioners ref the continuous problem of heavy traffic coming to and from the trading estates through the village Contact Chris Tombs re allotment tap. Confirmation of dog mess bin order – hall & green installed and completed. Additional request and removal of salt bin on Harris Lane. Playground Inspection Training Seminar – North Cots requirement 17/38 10.0 Prepare detailed map of the location of the roadside drains and gullies – **action awaited**	**JM** **LP** **LP** **LP** **LP** **BC**
19/45	**NOTE CORRESPONDENCE RECEIVED:** • May GAPTC newsletter	
	PUBLIC QUESTION TIME: -There were none.	
	There being no other business the chairman thanked the councillors for attending and closed the meeting at 9.54p.m. Signed……Date…….	