WESTON-sub-EDGE PARISH COUNCIL

MINUTES OF THE A MEETING OF THE PARISH COUNCIL HELD IN THE VILLAGE BAR ON 25th JULY 2017 AT 7.15P.M.

PRESENT: Cllrs. Bill Carruthers (chairman) Wendy Clarke Rachel Hurley Mike Jelley John Measey Chris Rossington

IN ATTENDANCE: 2 members of the public parish clerk

17/62 **COUNCILLORS' DECLARATIONS OF INTEREST IN THE BUSINESS ON THE AGENDA:** Rachel Hurley declared an interest in 17/66 1.0.

17/63 **NOTICE OF ABSENCE:** all councillors were present.

17/64 **CONFIRM MINUTES OF THE MEETING HELD ON 27.06.17:** councillors unanimously **resolved** to approve the minutes which were signed by the chairman as a true record of the business conducted.

17/65 **RECEIVE REPORTS FROM THE COUNTY AND DISTRICT COUNCILLORS:** there were no reports from Lynden Stowe or Mark Annett

17/66 **PLANNING APPLICATIONS PENDING:**

1.0 Planning application before the parish council:

17/02581/FUL Brickyard Field – change of use from agricultural barn to holiday let.

Rachel Hurley left the room and took no part in the discussion.

Councillors unanimously **resolved** to no objection for this application

2.0 Awaiting a decision of the local planning authority:

17/02156/FUL Norton Grounds Farm – single side extension to curtilage listed outbuilding

17/02157/LBC Norton Grounds Farm – single side extension to curtilage listed outbuilding, refurbish threshing barn.

17/02676/TCONR The Rectory – various tree works

3.0 Decisions of the local planning authority to approve/consent:

17/01867/FUL Norton Hall - refurbish existing accommodation & conversion of stable block to additional ancillary accommodation

17/01868/LBC Norton Hall – refurbish existing accommodation within existing stable block

17/02011/FUL 2 Dovers View – demolish existing single storey side extension – erect replacement.

17/67 **FINANCE:**

1.0 RECEIVE FINANCIAL STATEMENT & BANK RECONCILIATION: the monthly financial statement and bank reconciliation were before the meeting. Bank balances as at 01.07.17 were for the General account £25390.24 and the Business deposit account £6324.95. The parish council has received a £10 refund from an apparent overpayment of a Land Registry fee.

2.0 APPROVE PAYMENTS DUE:

Cheque	date	paid to	item	amount	VAT	total
222182	25.07.17	Chris Tombs	clerk's salary for July	116.67	0.00	116.67
222183	25.07.17	HMRC	clerk's PAYE	29.16	0.00	29.16
222184	25.07.17	WsE Village Hall	hall hire PC/Seniors/Youth Club	61.25	0.00	61.25

Councillors unanimously **resolved** to approve making these payments.

17/68 **REVIEW WORK NEEDED AROUND THE PARISH:**

1.0 DISCUSS & AGREE TO APPLY FOR A CDC GRANT TO PURCHASE AN ADDITIONAL DEFIBRILLATOR: councillors unanimously **resolved** to apply for the grant of £500 and agreed that the Village Hall would be a suitable location. Mike Jelley was asked to make the grant application and arrange purchase of the defibrillator. **MJ**

2.0 HIGHWAYS UPDATE OF MAINTENANCE ISSUES: the chairman reported not receiving an update from Bob Skillern (Glos. Highways) since last meeting. The clerk reported that he had heard that it has become policy for Glos. Highways not to supply or approve the installation of VAS equipment on the basis that they are not effective. The chairman agreed to contact Bob Skillern over this news and to progress the other outstanding items. **BC**

The meeting heard that the exit of the Dovers View culvert has been cleared by persons unknown in presumably in readiness for its inspection.

3.0 DISCUSS THE STATE OF THE CHURCH STREET PHONE BOX: purchase of the phone box in its as is condition can be initiated by the parish council signing a BT purchase agreement which the clerk provided. The chairman agreed to read the agreement and sign it providing there were conditions which were not prejudicial to the parish council. **BC**

4.0 VILLAGE GREEN REVIVAL GROUP REPORT: the chairman tabled and spoke to the project brief and outline plan of action. A design layout for the site is scheduled to be available in August, costings for the

	proposed equipment by October with grant funding applications to follow. The clerk was asked to arrange for the grass to be cut. It was noted that the trees need to be crown raised and the car park area mowed. Saunders Roberts (solicitors) has been instructed to act for the parish council to legally restore the right of way alongside Lychgate Cottage. The clerk reported that he had asked in what form this would take, answer awaited. Following an earlier misunderstanding the cost for this work has been agreed at £200 instead of the previously quoted £370. There will be an additional Land Registration fee of £40 and there might be a land search charge. **5.0 UPDATE ON WORK TO THE QUARRY BEECH TREE:** the chairman reported that the work to make the tree safe following the damage caused by hurricane Doris has been completed satisfactorily. **6.0 YOUTH CLUB REPORT:** at a recent meeting the members were told to encourage new members to join or the Youth Club is very likely to close. Chris Rossington has offered to design and produce a flyer to go around the villages and for publication in the September Campden Bulletin. John Measey agreed to give prominence to the Youth Club on the parish website home page.	**CT** **CR** **JM**
17/69	**CONSIDER MATTERS ARISING FROM MINUTES OF LAST MEETINGS NOT ON THE AGENDA:** 17/38 5.0 Village maintenance – bus shelter softwood needs to be treated with wood preservative – this is expected to take place in the next few days 17/38 10.0 Prepare detailed map of the location of the roadside drains and gullies – **action awaited** 17/55 Mark Annett to consult with Colin Davies CDC enforcement officer over the meaning of 'holiday let' at Knapp Farm Barns – the clerk having been in touch with Colin Davies received the following reply: *'I have read the literature concerned and was not myself particularly troubled by it. Anyone in reality could apply to have any planning restriction removed however they would have to demonstrate that the original reasoning for any restriction(s) were not now warranted or necessary by way of a planning application (restrictions which were originally based on policy or national guidance)'*. When planning permission was originally sought for a change the use to residential councillors had requested a single property designed in keeping with the Cotswold vernacular rather than what exists now. This opinion was rejected because of the presence of planning guidance favouring holiday accommodation rather permanent residency. 17.58 Circulate the terms of reference of the Recreation Ground committee – **actioned** 17.59 Clerk to circulate details of the role of a parish councillor – **action awaited**	 **BC** **MJ** **CT**
17/70	**NOTE CORRESPONDENCE RECEIVED:** Correspondence was before the meeting. The clerk was asked to circulate the Amey survey and the GCC Local Transport Plan.	
	PUBLIC QUESTION TIME: there were no questions.	
	There being no other business the chairman thanked the councillors for attending and closed the meeting at 8.25p.m. Signed……Date…….	