WESTON-sub-EDGE PARISH COUNCIL

MINUTES OF A MEETING OF THE PARISH COUNCIL HELD AT THE VILLAGE BAR ON 28th MARCH 2017 AT 7.30P.M.

PRESENT: Cllrs Bill Carruthers (chairman) Wendy Clarke Rachel Hurley Mike Jelley John Measey Chris Rossington

IN ATTENDANCE: 0 members of the public parish clerk

17/21 **COUNCILLORS' DECLARATIONS OF INTEREST IN THE BUSINESS ON THE AGENDA:** there were none.

17/22 **NOTICE OF ABSENCE:** there were none.

17/23 **CONFIRM MINUTES OF THE MEETING HELD ON 28.02.17:** councillors unanimously **resolved** to approve the minutes which were signed by the chairman as a true record of the business conducted.

17/24 **RECEIVE REPORTS FROM THE COUNTY AND DISTRICT COUNCILLOR:** there were no reports.

17/25 **DISCUSS THE RECREATION GROUND PUBLIC MEETING AND AGREE ACTIONS:** councillors were pleased at the turn out of seven parishioners and an apparent willingness to contribute ideas and participate in follow up actions, particularly over the forming of a committee to drive the Recreation Ground rejuvenation project forward. Clerk was asked to forward contact details of those present to the chairman. **CT**

17/26 **PLANNING APPLICATIONS PENDING:**

1.0 Planning application before the parish council:

17/00906/FUL 38 Dovers View – first floor side extension

Councillors **resolved** to no objection.

17/00440/LBC Meon Cottage –alterations to existing garden outbuilding for use as a garden room

Councillors **resolved** to no objection.

2. Awaiting a decision of the local planning authority:

17/00440/LBC Meon Cottage – internal & external alterations & re-pointing

3. Decisions of the local planning authority to approve:

17/00257/FUL Badgers Bank – replacement stables

17/27 **FINANCE:**

1.0 RECEIVE FINANCIAL STATEMENT & BANK RECONCILIATION: the monthly financial statement and bank reconciliation were before the meeting. Bank balances as at 02.03.17 were for the General account £18789.47 and the Business deposit account £6323.91.

2.0 APPROVE PAYMENTS DUE:

Cheque	date	paid to	item	amount	VAT	total
222158	28.03.17	Chris Tombs	clerk's salary for March	116.67	0.00	116.67
222159	28.03.17	HMRC	clerk's PAYE	29.17	0.00	29.17
222160	28.03.17	WsE Village hall	hall hire PC/Seniors/Youth Club	60.50	0.00	60.50
222161	28.03.17	Weston Park	repair of fence damaged by storm Doris	133.00	0.00	133.00
222162	28.03.17	Glasdon UK Ltd	replacement salt bin for Harris Lane	148.19	29.63	177.82
222163	28.03.17	Chris Tombs	administration – postage	13.16	0.00	13.16
222164	28.03.17	Glos. CC	2 x Cds of WsE Inclosure award & map	54.00	0.00	54.00
222165	01.04.17	GAPTC	annual subscription	113.85	0.00	113.85

Mike Jelley proposed and Chris Rossington seconded making these payments which councillors unanimously **resolved** to approve.

3.0 APPROVE RECREATION GROUND GRASS CUTTING, VERGE & HEDGE CUTTING CONTRACTOR: the chairman presented a quotation to cover all of the locations by one contractor at a cost of £1652. Presently the work is done by three local contractors John Langston, allotment hedge cutting £100 per cut every two years, Recreation Ground hedge cutting £40 per cut every two years, Church Street verges Stratford Road to Harris Lane £100 per cut; John Lees, Friday Street and Church Street verge by the phone box and seat seven cuts April to September £175p.a.; Glebe Contractors, Recreation Ground grass cutting twice per month April to September £60.50 per cut at a total cost £1571p.a. Councillors agreed to continue as now with the addition of a monthly cut of the Church Street verges between April and September. The clerk was asked to make it clear to John Langston that he should work to a schedule. **CT**

17/28 **REVIEW VILLAGE MATTERS:**

HIGHWAYS: councillors **resolved** to approve the following as the parish council submission to Glos. Highways' budgeted spend to raise the quality of the county's highways; white lining at the Chapel Lane, Harris Lane, Yellow Lane and Dovers View junctions; repair and re-surface Buckle Street, Dovers View, Chapel lane entrance, lane adjacent to Top Farm, Dovers Hill and the Narrows on the lorry route; repair and weed the centre of Harris Lane.

RECREATION GROUND: it was noted that the work is not complete; removal of the grass, levelling and re-seeding remains to be completed. The clerk was asked to contact Avonmore to point this out. **CT**

	BEECH TREE AT THE QUARRY: the chairman has received two quotes to tidy up brash and recover the tree's wellbeing following loss of a significant bough during storm Doris. Ancient Oaks at £750 and vale Forestry at £1980, this last recommending felling. Councillors unanimously **resolved** to accept the quotation from Ancient Oaks. It was noted that damage occurred to an adjacent fence the repair of which has been claimed by the owner at a cost of £133. No other damage was incurred and the bulk of the tree was removed by persons unknown, which is often the case. The clerk reported that parish council insurance cover does not extend to the necessary tree surgery required on the damaged tree. **REGISTRATION OF THE RECREATION GROUND WITH THE LAND REGISTRY:** the clerk reported that legal assistance is now required to make Land Searches and to prepare the case to restore the right of access which appears to have been lost on the division of the headmasters house into School Cottage and Lychgate Cottage in 1990. Ownership of the allotment which became the access to the Recreation Ground appears to have gone from the parish last century, first to the Education Board and then later to Gloucestershire County Council. Councillors agreed that Saunders Roberts should be instructed to take Land Registration forward for the Recreation Ground and the Quarry. **YOUTH CLUB:**	**BC** **CT**
17/29	**REVIEW PARISH COUNCIL RISK ASSESSMENT:** councillors and clerk completed the risk assessment with no major actions arising. It was noted that the softwood splash guard on the bus shelter should be treated with wood preservative and that the notice board acrylic doors are difficult to slide and need to be eased. The backing paper of the notice board needs to be replaced.	**RH** **CT**
17/30	**CONSIDER MATTERS ARISING FROM MINUTES OF LAST MEETINGS NOT ON THE AGENDA:** 13/076 10.0 Register mineral rights – **action outstanding**. 17/07 Steps cut in the verge outside the church – the clerk was asked to report this to Glos. Highways – **action awaited**. 17/17 Nuisance parking in Church street – **actioned** – the meeting heard that the vehicle has not been parked legally.	**CT** **CT**
17/31	**NOTE CORRESPONDENCE RECEIVED:** Correspondence was before the meeting; the clerk was asked to circulate the documents.	**CT**
	PUBLIC QUESTION TIME: there were no questions.	
	There being no other business the chairman thanked the councillors for attending and closed the meeting at 8.35p.m. Signed……Date……	