WESTON-sub-EDGE PARISH COUNCIL

MINUTES OF A MEETING OF THE PARISH COUNCIL HELD IN THE VILLAGE HALL AT 7.15P.M. ON 22nd MARCH 2016

PRESENT: Cllrs Bill Carruthers (chairman) Wendy Clarke Rachel Hurley Andy Irvine Mike Jelley John Measey Chris Rossington

IN ATTENDANCE: 0 members of the public parish clerk

16/020 **COUNCILLORS' DECLARATIONS OF INTEREST ON THE BUSINESS ON THE AGENDA:** there were none.

16/021 **NOTICE OF ABSENCE:** there were none.

16/022 **CONFIRM MINUTES OF THE MEETING HELD ON 23.02.15:** councillors unanimously **resolved** to approve these minutes which were signed by the chairman as a true record of the business conducted.

16/023 **RECEIVE REPORTS FROM THE COUNTY AND DISTRICT COUNCILLOR:** there were no reports.

16/024 **PLANNING APPLICATIONS BEFORE THE MEETING:** there were none.
Councillors were not content that CDC has permitted the revised window position at Manor Farm barn. Councillors unanimously agreed that it is visually very unsatisfactory. The chairman agreed to write a letter of complaint to CDC. **BC**

16/025 **1.0 FINANCE – RECEIVE FINANCIAL STATEMENT & BANK RECONCILIATION:** the monthly financial statement and bank reconciliation were before the meeting. Bank balances as at 02.03.16 were for the General account £14776.09 and the Business Deposit account £6319.19. It was noted that under the budget heading of village improvements no expenditure had taken place. The clerk agreed to chase Chipping Campden Youth Project for their bill for youth services up to the end of the year. **CT**

2.0 FINANCE – APPROVE PAYMENTS DUE:

Cheque	date	paid to	item	amount	VAT	total
222105	22.03.16	Chris Tombs	clerk's salary for March	116.67	0.00	116.67
222106	22.03.16	WsE Village Hall	hall hire PC/Seniors/Youth Club	61.25	0.00	61.25
222107	22.03.16	HMRC	clerk's PAYE 4th quarter	87.50	0.00	87.50
222108	22.03.16	Hedeon Services	work on the allotment hedge	650.00	0.00	650.00
222109	22.03.16	WsE PCC	grant to the Messenger	40.00	0.00	40.00
222110	22.03.16	Bill Carruthers	data protection registration fee	35.00	0.00	35.00
222111	22.03.16	Bill Carruthers	grant to the Village Hall (new TV)	274.13	54.82	328.95
222112	01.04.16	GAPTC	annual subscription	111.86	0.00	111.86
222113	01.04.16	CPRE	annual subscription	35.00	0.00	35.00
922001	22.03.16	Chris Tombs	stationery & postage allotment invoices	17.67	0.00	17.67

Rachel Hurley proposed and Chris Rossington seconded making these payments which councillors unanimously **resolved** to approve.

3.0 REVIEW ASSET REGISTER: it was noted that the rainfall monitor has been taken out of service and rendered inoperable because the data wires have been cut. Similarly the brook level monitoring equipment is out of action because the data service provider has gone out of business and an alternative has not been found. The youth club equipment needs to reflect items purchased during the year. **CT**

16/026 **REVIEW WORK NEEDED AROUND THE PARISH:**

CONSIDER A VILLAGE CELEBRATION TO MARK THE QUEEN'S 90th BIRTHDAY: it was noted that nationally beacon lighting is planned for 21st April and street parties over the weekend of 12th June. The clerk reported that Chipping Campden town council will be lighting a beacon on Dovers Hill on 21st April. Councillors agreed that agreed that in view of the lack of willing helpers it might best to arrange an enhanced coffee morning on the first Saturday in June.

HIGHWAYS WORK – TOP TEN LIST OF WORK: councillors heard that Bob Skillern (Glos. Highways) and Harry Roberts (Amey) visited the village recently and looked at the jobs listed. The parish council will be notified when funding is available to carry out these repairs. Repair of Chapel Lane and the creation of a firm verge to allow parking there were added to the list. Bob Skillern has given a tentative programme for the works dependent on budget availability

UPDATE ON RECREATION GROUND APPLICATIONS: the meeting heard that none of the grants applied can only be taken when ownership of the site is known. The main activity now is establishing ownership which is proving difficult. Enquiries are being made at various archives, so far without success.

UPDATE ON SPEED CAMERA USE: a survey has taken place in Church Street and Stratford Road at various times of the day. The result is that whilst some motorists are driving significantly over the speed limit the majority are within the range of 30 to 35MPH.

	GAS LEAK IN FRIDAY STREET: the clerk reported that the leak in October 2015 was apparently caused by HGVs using the road. The clerk agreed to contact British Gas/Centrica to seek assurance that their service is fit for purpose. **YOUTH CLUB:** it was reported that a reply from Alyson Jessopp over the future joint operation of the youth club with Chipping Campden has not been received. Numbers are below ten; it is reported that the current junior youth leaders will be leaving soon. Chris Rossington reported that parental support is urgently needed on youth club nights and will be writing to them. **DATA PROTECTION REGISTRATION:** the chairman reported that he had been advised that the parish council should be registered under the data protection act and registration has been secured. The Parish Clerk is the nominated contact.	**CT** **CR**
16/027	**REVIEW PARISH COUNCIL RISK ASSESSMENT:** it was agreed to make this assessment outside the meeting because the clerk had not prepared the relevant document.	**CT**
16/028	**CONSIDER MATTERS ARISING FROM MINUTES OF LAST MEETINGS NOT ON THE AGENDA:** 16/014 Mark Annett to take up with CDC the blocked up candle stick apertures and escape window at Manor Farm barn – no reply received. 16/004 Apply for CDC youth project grant – **actioned**. 15/094 Consult with the Seniors over the acceptability of the local bus service. 14/071 Provide breakdown of highway spend across the county. 13/076 10.0 Register mineral rights.	 **MA** **BC** **LS** **CT**
16/029	**NOTE CORRESPONDENCE RECEIVED:** Correspondence was before the meeting and is available for circulation by the clerk on request.	
	PUBLIC QUESTION TIME: there were no questions.	
	There being no other business the chairman closed the meeting at 8.50p.m. Signed……Date…….	