WESTON-sub-EDGE PARISH COUNCIL

MINUTES OF A MEETING OF THE PARISH COUNCIL HELD IN THE VILLAGE HALL AT 7.15P.M. ON 28th JULY 2015

PRESENT: Cllrs Bill Carruthers (chairman) Wendy Clarke Andy Irvine Mike Jelley John Measey Chris Rossington

IN ATTENDANCE: 3 members of the public parish clerk

15/062 **COUNCILLORS' DECLARATIONS OF INTEREST ON THE BUSINESS ON THE AGENDA:** there were none.

15/063 **NOTICE OF ABSENCE:** Rachel Hurley was not present and sent her apology for absence which was accepted by the meeting.

15/064 **CONFIRM MINUTES OF THE MEETING HELD ON 23.06.15:** councillors unanimously **resolved** approval of these minutes which were signed by the chairman as a true record of the business conducted.

15/065 **RECEIVE REPORTS FROM THE COUNTY AND DISTRICT COUNCILLOR:** there were none.

15/066 **PLANNING APPLICATIONS BEFORE THE MEETING:**

15/02773/FUL Wilcox Granite – extension to existing unit. Councillors unanimously **resolved** no objection. **CT**

Manor Farm Barn – councillors learned that a window has appeared in the west gable which does not show on the plans. Councillors agreed that a photograph should be taken and reported to Cotswold District Council planning department. **MJ** **CT**

Canonbourne – garage replacement. It was reported that two Velux lights have appeared in the east facing roof which does not appear on the plans. Councillors agreed that a photograph should be taken and sent to CDC planning department. **MJ** **CT**

15/02695/OUT Brymbo – replace existing dwelling with two properties. Councillors unanimously **resolved** no objection. **CT**

15/067 **1.0 FINANCE – RECEIVE FINANCIAL STATEMENT & BANK RECONCILIATION:** the monthly financial statement and bank reconciliation were before the meeting; it was noted that VAT recovery from 2014/15 has been received; the clerk apologised for arranging payment of his 1st quarter PAYE twice and that the monthly broadband payment has increased from £24.60 to £33.40. The clerk was asked to ascertain the reason for this. **CT**

2.0 FINANCE – APPROVE PAYMENTS DUE:

Cheque	date	paid to	item	amount	VAT	total
000017	13.07.15	Glebe Contractors	Recreation Ground grass mowing	363.00	72.60	435.60
222074	13.07.15	HMRC	clerk's PAYE	87.50	0.00	87.50
222075	28.07.15	Chris Tombs	clerk's salary for July	116.67	0.00	116.67
222076	28.07.15	WSE Village Hall	hall hire PC, Seniors, Youth Club	61.25	0.00	61.25
222077	28.07.15	John Langston	Church Street verge mowing/hedge cut	130.00	26.00	156.00
222078	28.07.15	Chris Tombs	bark for Latimers verge	23.70	4.74	28.44
222079	28.07.15	Wendy Clarke	craft materials for the youth club	37.65	0.00	37.65
222080	28.07.15	Paul Hughes	grant towards WW1 book publication	200.00	0.00	200.00
922000	28.07.15	George Foster	fuel for rotavating untended allotments	20.00	0.00	20.00

Chris Rossington proposed and Mike Jelley seconded making these payments which councillors unanimously **resolved** approval.

3.0 APPROVE CONTRIBUTION TO A MEMORIAL FOR MARY KNIGHT AND THE PUBLICATION AND LAUNCH OF PAUL HUGH'S WW1 BOOK:

The chairman reported on the initiative of Julie Rawsthorne to raise funds to provide a seat in the memory of Mary Knight by way of a coffee morning in the Village Hall on 8th August and by donations. The chairman proposed a donation of £50 from the parish council which councillors unanimously **resolved** approval.

Councillors approved the use of £200 of the CDC WW1 commemoration grant as a contribution to the publication of Paul Hugh's book recording the lives of those from the parish who served in the First World War. The book will cost £15, £13 if pre-ordered during August with publication expected in early September and a book launch in the Village Hall in November.

The chairman has in preparation a leaflet for distribution to all parishioners on the same subject.

15/068 **REVIEW WORK NEEDED AROUND THE PARISH:**

LATIMERS VERGE: bark has been spread between the shrubs the weeds removed from the verge. The chairman agreed to write to Anna Edmonds whose gardener carried out most of the work, offering to pay for the bark used on presentation of VAT receipts. **BC**

DOG LATCH ON THE CHURCH ORCHARD FOOTPATH: the meeting heard that one of the latches has broken, cause unknown. The clerk has asked for the return of the spare dog latch from the Cotswold Wardens in order to repair the broken one and report the failure to the manufacturer. **CT**

	PARISH NOTICEBOARD REPAIR: a source of aluminium channel has been found which may yet not prove what is required – the search continues. **RECREATION GROUND:** a contractor has been identified and is quoting for drainage and provision of a soak away at the Recreation Ground. **YOUTH CLUB:** the meeting heard that even with a poster, flyers given out through Campden School and apparently enthusiastic members no one turned for the open event at the Recreation Ground. Regular numbers are 6 to 8. A new intake of year 7s will take place in September. Councillors were of the opinion that continuation of the youth club should be reviewed at the end of the year if numbers don't increase. **OVER HANGING VEGETATION:** the meeting heard that this is an issue in Church Street, the churchyard and Canonbourne.	**CT** **BC**
15/069	**CONSIDER APPOINTMENT OF A NEIGHBOURHOOD WATCH CO-ORDINATOR:** Lesley Darby has responded to the notice in the Messenger and councillors agreed that the chairman, clerk and Mike Jelley should meet her to discuss the role as soon as possible.	**CT**
15/070	**CONSIDER REVISED STANDING ORDERS:** deferred to next meeting.	**CT**
15/071	**CONSIDER MATTERS ARISING FROM MINUTES OF LAST MEETING NOT ON THE AGENDA:** 15/058 Transparency legislation requiring more parish council information on the website – the clerk is waiting for the return of annual audit as it contains much of the required information. 15/057 Verge cut for Church Street - **actioned** 15/056 1.0 Letter of thanks to internal auditor – **actioned** 15/055 The clerk reported that the roof height should be 5.7m according to the plans. It was suggested that it is probably correct. 15/054 Request to support local Worcestershire county councillor's suggestion to place a weight restriction on Emmas Lane. The chairman had made enquiries and found support for this action and will write to the above councillor. 15/054 It was agreed that the chairman should write to the local MP regarding updating of flood resilience and the continued parish designation on the Environment Agency flood risk map. 15/054 The parish council is aware of the existence of youth project grants from CDC and GCC. 15/054 The chairman reported a meeting with Bob Skillern (Glos Highways), Harry Roberts (Amey) and a representative from Amey making clear that the parish council is far from happy with work that has been done and work that has been promised and not done. Performance indicators were asked for; road planings for Chapel Lane, the allotment entrance and the Village Hall car park; some kerbing outside 1 and 2 Evesham Road; gullies and drains to be unblocked; new road signs and sharks teeth on the B4632 entrance to the village have all been promised. These will be reviewed at the end of September. 15/048 Obtain quotation for an extra handrail at the Church Steps – quotations still not received. Councillors questioned the need and agreed to defer the matter. 15/047 3.0 Quotation to secure the Church street seat requested and awaited. 15/040 Emergency contact list – the requirement is for CDC's of local contacts to be updated. 15/036 4.0 Sale of emergency resilience two-way radios 15/026 Consult the Land Registry for information about parish council ownership of land. 15/005 Write again to Buckle Street riparians requesting action to clear their ditches, copy Laurence King and Lynden Stowe. 14/071 Provide breakdown of highway spend across the county. 13/076 10.0 Register mineral rights.	**CT** **BC** **BC** **CT** **RH** **CT** **CT** **LS** **CT**
15/072	**NOTE CORRESPONDENCE RECEIVED:** Correspondence was before the meeting and is available for circulation by the clerk on request. Levels of local policing in the future; it was said that whatever is being heard further removal of local police is inevitable. Winter preparations – the clerk was asked to forward correspondence to John Robbins as snow warden.	**CT**
	PUBLIC QUESTION TIME: there were no questions.	
	There being no other business the chairman closed the meeting at 8.32p.m. Signed……Date…….	