WESTON-sub-EDGE PARISH COUNCIL

MINUTES OF A MEETING OF THE PARISH COUNCIL HELD IN THE VILLAGE BAR AT 7.15P.M. ON 28th APRIL 2015

PRESENT: Cllrs Bill Carruthers (chairman) Wendy Clarke Andy Irvine Mike Jelley John Measey Chris Rossington

IN ATTENDANCE: 0 members of the public Rachel Hurley parish clerk

15/030	**CO-OPTION OF NEW COUNCILLOR:** councillors unanimously agreed to the co-option of Rachel Hurley to the parish council. The chairman welcomed her to the parish council.	
15/031	**COUNCILLORS' DECLARATIONS OF INTEREST ON THE BUSINESS ON THE AGENDA:** there were none.	
15/032	**NOTICE OF ABSENCE:** there were none.	
15/033	**CONFIRM MINUTES OF THE MEETING HELD ON 24.03.15:** councillors unanimously **resolved** approval of these minutes which were signed by the chairman as a true record of the business conducted.	
15/034	**RECEIVE REPORTS FROM THE COUNTY AND DISTRICT COUNCILLOR:** there were no reports.	
15/035	**PLANNING APPLICATIONS BEFORE THE MEETING:** there were none. **DECISIONS OF THE PLANNING AUTHORITY TO CONSENT/PERMIT:** 15/01247/TCONR Leyclose – pollard willow and remove fruit tree 15/01003/FUL Manor Farm barn – cladding to lower section of Dutch barn to create a garage space & storage 15/00819/FUL Church Orchard Cottage - remove existing conservatory – replace with one larger	
15/036	**1.0 FINANCE – RECEIVE FINANCIAL STATEMENT & BANK RECONCILIATION:** the monthly financial statement and bank reconciliation were before the meeting. The clerk reported that being the start of the new financial year the first precept payment has been paid into the account after the statement had been prepared. The receipt will appear on next month's statement.	
	2.0 FINANCE – APPROVE PAYMENTS DUE:	

222057	01.03.15	CPRE	annual subscription	35.00	0.00	35.00
222058	01.04.15	GAPTC	annual subscription	105.08	0.00	105.08
222060	30.03.15	CC Youth Project	clerk's salary March	280.00	0.00	280.00
222061	28.04.15	Chris Tombs	clerk's salary April	116.67	0.00	116.67
222062	28.04.15	WSE Village Hall	hall hire PC, Seniors, Youth Club	61.25	0.00	61.25
222063	28.04.15	Chris Rossington	materials for the Youth Club	55.87	0.00	55.87
222064	28.04.15	Bill Carruthers	flowers for Mary Knight's funeral	40.00	0.00	40.00
222065	28.04.15	Neil Bromwich	defibrillator electricity usage	25.00	0.00	25.00

Mike Jelley proposed and Andy Irvine seconded making these payments which councillors unanimously **resolved** approval.

The defibrillator electricity payment to the owner of the property to which the village defibrillator is attached was calculated on the basis of an annual use of 1666 hours for a 100watt heater at 15p/kwh. It was agreed not to renew the two way radio licence.

	3.0 FINANCE – RECEIVE INTERNAL AUDITOR' REPORT: the clerk reported that because of a misunderstanding over dates with the auditor it had not been completed in time for this meeting.	
	4.0 FINANCE – REVIEW THE ASSET REGISTER AND APPROVE LEVEL OF INSURANCE COVER FOR 2015/16: after discussion councillors agreed to increase the value of the youth club equipment to £500 and to sell the two way radios.	**JM**
	It was noted that the new bus shelter in Friday Street needs to be put on insurance cover. Otherwise it was agreed to leave the asset values and insurance cover as is. Chris Rossington was asked to enquire if the youth club equipment is covered on the Village Hall insurance policy.	**CT** **CR**
	The chairman agreed to consult with David Smith regarding finding a provider to supply a link between the brook level monitor and the internet and to locate instructions for use for the rain water gauge.	**BC**
15/037	**REVIEW WORK NEEDED AROUND THE PARISH:** **FOOTPATH WORK AROUND THE PARISH:** it was reported that the stile in Church Orchard has been restored and a dog latch installed by the Cotswold Wardens. It was noted that the Church Street verges remain not cut. The clerk has repeatedly requested John Langston to carry out the work.	**CT**
	CHURCH STEPS INSTALLATION OF ADDITIONAL RAILS: the clerk reported still no contact with Chris Small. Andrew Hillesden was suggested as a source.	**CT**
	YOUTH CLUB: the chairman spoke of arranging a re-launch meeting for the youth club at which support and ideas for developing the Recreation Ground would be part of the event.	**BC**

15/038	**DISCUSS THE FORMAT OF THE ANNUAL PARISH MEETING:** councillors agreed to repeat the format of previous years. The clerk was asked to seek reports from the various amenity groups in the parish. It was agreed that the meeting could be used to revive Neighbourhood Watch in the parish.	**CT**
15/039	**CONSIDER MATTERS ARISING FROM MINUTES OF LAST MEETING NOT ON THE AGENDA:** 15/026 Funding sources and suitable contractors to drain the Recreation Ground – **actioned –** consult the Land Registry for information about parish council ownership of land. Repair parish noticeboard and secure Church Street and recreation Ground seats. 15/025 1.0 Sort out village hall grant for the recent computer purchase – **actioned**. 15/024 Follow up planning application – **actioned**. 15/005 Clerk to request riparians maintain their watercourses. 15/008 Consult with Lynden Stowe about creating a parking area in Chapel lane. 14/074 1.0 Clerk agreed to purchase some bark for Latimers verge and crown raise trees at Dovers View 14/071 Provide breakdown of highway spend across the county. 13/076 10.0 Register mineral rights. 13/029 Provide revised standing orders.	**BC** **CT** **CT** **CT** **CT** **LS** **CT** **CT**
15/040	**NOTE CORRESPONDENCE RECEIVED:** Correspondence was before the meeting and is available for circulation by the clerk on request. *'Follow up from last week' – Maralyn Cox email* *Emergency contact member's details – do we report to CDC?* *Clean up the Cotswold – press release* *Amy PROW training day 09:00 hrs to 16:00 hrs - 29th May – Northleach – free lunch* *Councils with a turn over of less that £25k now must have a website!* *Chartered Parishes – notes on meeting held on 12th March* *Guidance over rules for co-option of new councillors* *Open Spaces survey reminder* Emergency contact details – the clerk was asked to update this document. Open Spaces; further request to submit – councillors agreed not to bother. John Measey was asked to create a Neighbourhood Watch space on the village website and link to Facebook.	**CT** **JM**
	PUBLIC QUESTION TIME: there were no questions.	
	There being no other business the chairman closed the meeting at 8.15p.m. Signed……Date……	