WESTON-sub-EDGE PARISH COUNCIL

MINUTES OF A MEETING OF THE PARISH COUNCIL HELD IN THE VILLAGE BAR AT 7.15P.M. ON 22nd JULY 2014

PRESENT: Cllrs Bill Carruthers (chairman) Wendy Clarke Mike Jelley Joan Jenkins John Measey Chris Rossington

IN ATTENDANCE: D/Cllr Mark Annett 0 members of the public parish clerk

14/059	**COUNCILLORS' DECLARATIONS OF INTEREST ON THE BUSINESS ON THE AGENDA:** there were none.	
14/060	**NOTICE OF ABSENCE:** an apology for absence from Andy Irvine was received and accepted.	
14/061	**CONFIRM MINUTES OF THE MEETING HELD ON 24.06.14:** in paragraph 14/048 with the addition of 'vice' before 'chairman' in the second line, councillors unanimously **resolved** approval of these minutes and were signed by the chairman as a true record of the business conducted.	
14/062	**RECEIVE REPORTS FROM THE COUNTY AND DISTRICT COUNCILLORS:** Mark Annett had no report to give from GCC or CDC. In connection with the licence extension application at the Seagrave Arms he advised that it is not valid to object on grounds of an event that has not taken place, but added that if the parish council has any concerns then they should be passed on to the Licence Department. Mark Annett was asked to provide a definition of responsibilities for hedge and verge maintenance to ensure they are kept clear including paths such as the one from the Recreation Ground to Lynches Wood.	**MA**
14/063	**PLANNING APPLICATIONS BEFORE THE MEETING:** 14/002301/FUL Badgers Bank – single storey extension, new shed and solar PV panels on existing garage roof. Councillors unanimously **resolved** no objection. Seagrave Arms – extension of existing licence. It became clear to councillors that this application is for the same events and times as was approved for the previous owner but in the name of the current owner. The chairman agreed to prepare a response emphasising the inconvenience and disturbance that could arise within the village setting with the close proximity to residential properties.	**CT** **BC**
14/064	**1.0 FINANCE – RECEIVE FINANCIAL STATEMENT & BANK RECONCILIATION:** the monthly financial statement and bank reconciliation were before the meeting.	
	2.0 FINANCE – APPROVE PAYMENTS DUE: 222018 24.06.14 CC Baptist Church photocopying for the questionnaire 15.00 0.00 15.00 222019 22.07.14 Chris Tombs clerk's salary for July 116.67 0.00 116.67 222020 22.07.14 WSE Village hall Village Hall hire PC, Seniors & youth club 61.25 0.00 61.25 222021 22.07.14 Chris Tombs envelopes for the questionnaire 12.00 0.00 12.00 222022 22.07.14 John Langston Church Street verge mowing 100.00 20.00 120.00 222023 22.07.14 Grant Thornton external audit fee 100.00 20.00 120.00 Mike Jelley proposed and Joan Jenkins seconded making these payments, councillors unanimously **resolved** approval.	**CT**
	3.0 RECEIVE EXTERNAL AUDITOR'S REPORT: the chairman read out the report which stated that in the opinion of Grant Thornton the information in the annual return is in accordance with proper practices and no matters have come to their attention giving cause for concern that relevant legislation and regulatory requirements have not been met. However it was pointed that the council tax support grant had not been shown separately to the precept in the annual return.	
	4.0 CONSIDER ADOPTION OF FINANCIAL REGULATIONS: a draft was available which is based on a model document provided by the National Association of Local Councils. The chairman asked the clerk to circulate the document and its approval for adoption to be on the agenda of next meeting.	**CT**
14/065	**REVIEW VILLAGE MATTERS:** **1.0 PROGRESS TOWARDS PROVISION OF A YOUTH LEADER:** the meeting heard that the youth club is not running smoothly; there is lack of continuity amongst the leadership; a lack of content in the planned activities and insufficient activities. It was agreed that the chairman should write to Alyson Jessopp to suggest a review meeting and for the vice chairman to write to Graham Clelland of Honeybourne youth club with reference to the provsion of a leader.	**BC** **CR**
	2.0 UPDATE ON ACTIONS TO PREPARE A COMMUNITY PLAN: it was reported that the questionnaires had been delivered to households in the parish and that a cut off date of 31st July set for their return. The chairman agreed to devise a spreadsheet on which the data could be entered and to devise a method of manually analysing and presenting the results.	**BC**
	3.0 GIVE FURTHER CONSIDERATION TO THE SETTING UP OF A DEFIBRILLATOR USER GROUP: councillors agreed that a first hand experience is wanted of an existing group. The clerk agreed to make search.	**CT**
	4.0 CONSIDER PROVISION OF PLAY EQUIPMENT AT THE RECREATION GROUND: a skate board area, swings and shelter at a cost of £30k was suggested. The chairman agreed to contact Joseph Walker at CDC to enquire about availability of funding.	**BC**

	5.0 HEDGE & GRASS CUTTING IN THE VILLAGE: the clerk reported that Glos Highways arrange for a 1m verge safety cut in the spring; horizontal hedge growth over a highway or footway is the responsibility of owner of the hedge. The clerk agreed to enquire what sanctions exists if these responsibilities are not met and to keep a record of complaints.	**CT**
14/066	**CONSIDER MATTERS ARISING FROM MINUTES OF LAST MEETING NOT ON THE AGENDA:** 14/055 8.0 Register open spaces – **actioned** 14/055 5.0 Write to riparians – **actioned** 14/055 1.0 Completion of GCC youth club questionnaire – **actioned** 14/052 Update and send 2012/13 list of road defects to Glos. Highways – **action on going** 14/044 7.0 New bank signatories – **actioned** 14/044 3.0 Litter clearance at the parish quarry and re-pointing of the bus shelter – **action awaited** 14/043 Contact CDC regarding enforcement of 10/03465/FUL – **actioned** – opinion from CDC planning department is that elements of planning applications not specifically defined in the decision notice need only be completed at the discretion of the applicant 14/035 5.0 Provision of broadband in the Village Hall – **actioned** 14/026 Gather information about VAS equipment – **action awaited** 14/017 Re-establish a data service provider for the brook level monitor – **action awaited** 13/076 10.0 Register mineral rights – **action awaited** 13/029 Revised standing orders and financial regulations –**actioned in part** - draft financial regulations now available for circulation	 **BC** **CT** **MJ** **CT** **CT** **CT**
14/067	**NOTE CORRESPONDENCE RECEIVED:** GRCC village of the year 2014 - celebrate the way you have made the most of local opportunities to sustain or enhance the quality of life of your residents Highways meeting 21st July Shire Hall 6.00p.m. to 8.30p.m. – hear about the new contract with Amey and meet key personnel Active Together and GRCC Community Activity Fund – funding for new sporting activities CDC statement of community involvement consultation to 14th July '3 more ambulances in the Cotswolds' – Lynden Stowe's campaign WW1 memorial forests initiative from the Woodland Trust – opportunity to create a parish woodland NALC underground drilling briefing paper – fracking compensation lobby of the government paper CDC leader's update June 2014 Gypsy & Traveller sites briefing – consultant appointed to seek out a number of suitable sites Do you want to nominate someone for the 2015 birthday honours list? Big60Million – invitation to visit and invest in the Willersey solar farm Worcestershire County Council searching for mineral & waste dump sites *please note any of the above can be forwarded to the councillors on request.*	
	There being no other business the chairman closed the meeting at 9.10p.m. Signed……Date…….	