WESTON-sub-EDGE PARISH COUNCIL

MINUTES OF A MEETING OF THE PARISH COUNCIL HELD IN THE VILLAGE HALL AT 7.15P.M. ON 24th JUNE 2014

PRESENT: Cllrs Bill Carruthers (chairman) Wendy Clarke Andy Irvine Mike Jelley Joan Jenkins John Measey Chris Rossington

IN ATTENDANCE: C/D/Cllr Lynden Stowe 0 members of the public parish clerk

14/048	**ELECTION OF A VICE-CHAIRMAN OF THE PARISH COUNCIL:** Joan Jenkins proposed and Mike Jelley seconded Chris Rossington as chairman. There being no other nominations Chris Rossington was duly elected as vice-chairman and signed her declaration of office.	
14/049	**COUNCILLORS' DECLARATIONS OF INTEREST ON THE BUSINESS ON THE AGENDA:** there were none.	
14/050	**NOTICE OF ABSENCE:** there was none.	
14/051	**CONFIRM MINUTES OF THE MEETING HELD ON 27.05.14:** councillors unanimously **resolved** approval of these minutes and were signed by the chairman as a true record of the business conducted.	
14/052	**RECEIVE REPORTS FROM THE COUNTY AND DISTRICT COUNCILLORS:** Lynden Stowe reported that re-positioning the Church Street drain by Manor Farm is now on Laurence King's (West Oxford DC) action list. Cotswold District Council will soon be publishing online the housing waiting list which is at its lowest for 20 years. Unemployment in the Cotswolds is below 1%, probably at its lowest for all time. Gloucestershire County Council has launched a drive to save more money; the parish council is asked to complete a questionnaire. Central government has made over a further £3m for road repairs, adding to the already received £3m meaning some re-surfacing can be undertaken. White lining at the B4632/B4035 junction is expected soon. The chairman agreed to update and send to Bob Skillern (GCC Highways) the 2012/13 list of road defects in the village, copy to Lynden Stowe.	**BC**
14/053	**PLANNING APPLICATIONS BEFORE THE MEETING:** 14/01931/FUL Merrivale Cottage – erect boundary stone wall 14/01932/LBC Merrivale Cottage – remove old gates, posts and fence & re-instate wall and erect new gates. Councillors unanimously **resolved** no objection. 14/02298/FUL Organic Farm Foods – erection of new storage building. Councillors agreed to make a site visit on 27.06.14.	**ALL**
14/054	**1.0 FINANCE – RECEIVE FINANCIAL STATEMENT & BANK RECONCILIATION:** the monthly financial statement and bank reconciliation were before the meeting. The clerk reported that the WW1 centenary grant has been received and following a mix up over bank sort code the precept first payment has also been received; it was noted that invoices for youth services are overdue.	
	2.0 FINANCE – APPROVE PAYMENTS DUE:	
	222013 24.06.14 Westhilldirect tables for the Village Hall 544.65 108.93 653.58 222014 24.06.14 Chris Tombs clerk's salary for May 116.67 0.00 116.67 222015 24.06.14 WSE Village hall Village Hall hire PC, Seniors & youth club 61.25 0.00 61.25 222016 24.06.14 HMRC clerk's PAYE 1st quarter 87.50 0.00 87.50 222017 24.06.14 Bill Carruthers re-imbursement for paper purchase 14.65 2.93 17.58 000015 24.06.14 Glebe Contractors mowing grass at Recreation Ground 354.54 70.91 425.45 900090 24.06.14 Ancient Oaks tree pruning at the allotment 50.00 0.00 50.00 Chris Rossington proposed and Mike Jelley seconded making these payments which councillors unanimously **resolved** approval.	**CT**
14/055	**REVIEW VILLAGE MATTERS:** **1.0 PROGRESS TOWARDS PROVISION OF A YOUTH LEADER:** the meeting heard that a formal arrangement over leadership and a programme of events are yet to be agreed; rules of engagement are in place. Volunteer help from Willersey has been promised but so far not materialised. The GCC questionnaire, completion is in progress. Information is required from the qualified youth leader.	**CR** **WC**
	2.0 UPDATE ON ACTIONS TO PREPARE A COMMUNITY PLAN: the questionnaire is printed, return envelopes need to be purchased for distribution in early July. A method of collating and assessing the replies needs to be established.	
	3.0 UPDATE ON THE PROVISION OF SOCIAL HOUSING: in the absence of a suitable parcel of land no progress can be made.	
	4.0 PROGRESS ON THE PROVISION OF BROADBAND IN THE VILLAGE HALL: connection of the service is promised for 25.06.14.	
	5.0 FLOOD PROTECTION MAINTENANCE: a letter to go to riparians has been drafted and will be sent as soon as possible.	**BC** **CT**

	6.0 CONSIDER SETTING UP A DEFIBRILLATOR USERS GROUP: councillors agreed to consult with an existing and well established group to learn more about the roles and responsibilities.	**BC JM**
	7.0 PROVISION OF PLAY EQUIPMENT IN THE VILLAGE: it was agreed to investigate how best to apply for funding from the GCC Active Together scheme which has been recently launched.	**BC**
	8.0 OPEN SPACES DESIGNATION: councillors agreed that further work is needed before a response can be made.	**BC**
14/056	**REPORT FORM THE CHAIRMAN'S ATTENDANCE AT THE CDC T & PC LIASION MEETING 9.6.14:** *(not an agenda item).* Astrid Harvey independent planning advisor to Cotswold and West Oxford districts to give advice to town and parish councils on community aspirations when a development site has been identified. CDC local plan progress was given as was the announcement that a five year land supply plus 20% is now in place. Introduction of the community infrastructure levy is progressing with more community involvement planned. A change over the handling of Section 106 agreements was announced giving the opportunity for local communities to make a contribution. At present planning consents are given without regard to any burden put on the existing infrastructure; from now on Section 106 agreements and developers will have to explain their contribution to infrastructure improvement. Lynden Stowe is taking an initiative to lobby for improvement to the rail service to and from London.	
14/057	**CONSIDER MATTERS ARISING FROM MINUTES OF LAST MEETING NOT ON THE AGENDA:** 13/006 3.0 The new bus shelter is nearing completion; a meeting with the ground works contractor is being arranged to discuss the installation. **CT** 13/029 Revised standing orders and financial regulations – revised draft financial regulations are now available. It was agreed that they should be circulated and discussed at next meeting. **CT** 13/076 10.0 Register mineral rights – **action awaited**. **CT** 14/015 Photographs of the trees at Canonbourne worthy of a TPO and forwarded to the clerk - **actioned** 14/017 Re-establish a data service provider for the brook level monitor. **CT** 14/025 Litter pick at the parish quarry. **CT** 14/026 Installation of VAS equipment – site meeting with Harry Roberts is being arranged. **MJ** 14/035 1.0 Apply to CDC for youth project funding to pay for a table tennis table, bean bags and storage – **actioned** 14/035 1.0 Enquire costs of cycle/skate board ramps. **BC** 14/043 Pursue enforcement relating to 10/03465/FUL **CT** 14/044 3.0 Re-pointing of the bus shelter. **CT** 14/044 7.0 Progress new bank signatories. **CT** 14/045 4.0 Enquire cost of a youth shelter for the Recreation Ground. **BC**	
14/058	**NOTE CORRESPONDENCE RECEIVED:** CDC leader's update from Lynden Stowe 2014-06 CDC gypsy traveller sites for local plan 2014-06-05 proposal GCC "Meeting the challenge – together we can (save £114m)" GRCC official opening of 10 affordable homes in Red Marley GCC highway information evening 21st July Shire Hall 6.00p.m. GRCC small awards for community activities GCC Active Together grants CDC statement of community involvement – questionnaire CDC press release 'new vision for joint working' CDC land supply press release CDC local green spaces designation CDC ww1 grant acceptance letter GCC long term transport strategy consultation 3rd July 2.00p.m. – 4.00p.m. Shire Hall Glos. – book for attendance www.gloucestershire.gov.uk/ltp Woodland Trust ww1 centenary planting species list *please note any of the above can be forwarded to the councillors on request.*	
	There being no other business the chairman closed the meeting at 9.30p.m. Signed……Date…….	