WESTON-sub-EDGE PARISH COUNCIL

MINUTES OF A MEETING OF THE PARISH COUNCIL HELD IN THE VILLAGE BAR AT 7.15P.M. ON 22nd APRIL 2014

PRESENT: Cllrs Bill Carruthers (chairman) Andy Irvine Mike Jelley Joan Jenkins John Measey Chris Rossington

IN ATTENDANCE: C/D/Cllrs Mark Annett Lynden Stowe 0 members of the public Jane Slatter parish clerk

	PARISH COUNCIL REPRESENTATIVE AND TRUSTEE OF THE EDUCATIONAL CHARITY: The chairman welcomed Jane Slatter to the meeting and explained the role of the parish council's representative, thanked her for being willing to take this on and asked for timely reports on the business of the charity.	
14/029	**COUNCILLORS' DECLARATIONS OF INTEREST ON THE BUSINESS ON THE AGENDA:** there were none.	
14/030	**NOTICE OF ABSENCE:** notice of absence was received from Wendy Clarke and accepted.	
14/031	**CONFIRM MINUTES OF MEETING HELD ON 25.03.14:** councillors unanimously **resolved** approval of these minutes which were signed by the chairman as a true record of the business conducted with the deletion in paragraph 14/026 1.0 of 'but so far has failed to find one'.	
14/032	**RECEIVE REPORTS FROM THE COUNTY AND DISTRICT COUNCILLORS:** Lynden Stowe reported responding to the request for listed building information. On the opinion from Martin Perks over the two site identified by Martin Hutchings as possible exception sites for social housing, Lynden Stowe thought it was a reasonable view and that perhaps other sites should be considered. A change to the marketing period for ex-council houses has been extended from 28 days to 8 weeks. Lynden Stowe asked for an email requesting action to move the road side drain installed as part of the eastern by-pass resilience scheme; at present water builds up in the road adjacent to Manor Farm barn and probably drains into Coombe brook rather than the new drain. The chairman thanked Lynden Stowe for his report.	**BC**
14/033	**PLANNING APPLICATIONS FOR CONSIDERATION:** 14/01273/LBC Merrivale – changes to the bathroom Councillors unanimously **resolved** no objection.	
	PLANNING AUTHORITY DECISIONS TO PERMIT: 14/00616/FUL 21 Church Street – replacement of 1970s windows	
14/034	**FINANCE – RECEIVE FINANCIAL STATEMENT & BANK RCONCILIATION:** the monthly financial statement and bank reconciliation were before the meeting. The clerk asked councillors to note the opening balance of £11969 and that the internal audit has been completed with no comment. The chairman agreed to write to thank Geoff Weaver for his work as auditor.	**BC**
	FINANCE – APPROVE PAYMENTS DUE:	

222006	22.04.14	Chris Tombs	clerk's salary for March	116.67	0.00	116.67
222007	22.04.14	WSE Village Hall	Village Hall hire PC, Seniors & youth club	61.25	0.00	61.25
222008	22.04.14	GAPTC	annual subscription	95.73	0.00	95.73
222009	22.04.14	CPRE	annual subscription	36.00	0.00	36.00
900088	22.02.14	George Foster	allotment grass seed & new tap	16.92	0.00	18.10

Mike Jelley proposed and Joan Jenkins seconded making these payments which councillors unanimously **resolved** approval.

14/035	**REVIEW VILLAGE MATTERS:** **1.0 PROVISION OF YOUTH LEADER:** councillors heard that the youth club continues to function with uncertain arrangement for leadership in the future because of communication difficulties with Alyson Jessopp. It was agreed that a formal agreement needs to be in place. Attendance recently has been good, last week 15 young people, the week before 20. Some poor behaviour has been reported to councillors in the village and around the Village Hall. Councillors agreed to investigate the cost of cycle ramps and a shelter with a view to them being installed at the recreation ground. It was agreed that for use on youth club nights the clerk should apply for grant funding from CDC to cover the cost of a table tennis table, storage racking and 3 large bean bags. **2.0 UPDATE OF PREPARATION OF THE PARISH PLAN:** printing of the questionnaire and analysis of the responses will now cost £250 from GRCC. It was agreed that this could be covered within the resources of the parish council. A slight change is required to the wording of the questionnaire. Paper needs to be purchased. **3.0 UPDATE ON THE PROVISION OF SOCIAL HOUSING:** the opinion of the planning authority over the suitability of the two sites proposed by Martin Hutchings GRCC has been received and circulated to councillors and rejected them. Lynden Stowe enquired if other sites could be found. The clerk was asked to contact the newly appointed planning advisor.	**BC/ CR** **CT** **BC** **CT**

	4.0 UPDATE ON DEFIBRILLATOR FUNDRAISING: Everything has been arranged for the Race Night on 26/04/14. Ticket sales have been modest. It was agreed to meet at Lambourne House for a final preparation meeting for the event at 7.30p.m. on 25/04/14. The chairman agreed to contact the Evesham Journal to get some coverage of the event. The clerk agreed to obtain a video of a defibrillator in use to be shown at the race night.	**BC JM CR CT**
	5.0 PROVISION OF BROADBAND IN THE VILLAGE HALL: the Village Hall committee have proposed that the parish council shares the cost 50%. John Measey agreed to research providers. The chairman agreed to enquire about the progress of the provision of high speed broadband in the village.	**JM BC**
	6.0 FLOOD PROTECTION MAINTENANCE: the chairman reported walking the water courses with Rupert Brice and finding debris in Coombe brook south of Meon Cottage, adjacent to Knights Field, Dirty Lane and Buckle Street ditches; the Saintbury bund appears to be working well. The chairman agreed to write an appropriate letter to the riparian owners. The Village Hall committee propose to employ someone to clear the brook from Latimers to the Bowling Club and asked for financial support from the parish council. Councillors did not approve this request.	**CT BC**
14/036	**CONSIDER MATTERS ARISING FROM MINUTES OF LAST MEETING NOT ON THE AGENDA:** 14/026 Inform Glos. Highways of parish council request for specification and location of VAS equipment – Mike Jelley reported waiting for information from the suppliers. It was agreed Harry Roberts should be consulted on site - **action MJ** 14/025 Ivy removal from equipment shed – **actioned**; re-site benches at the school Field, litter pick at the parish quarry – **action clerk** 14/025 Put salt bins on asset register but not on insurance cover – **actioned** 14/025 Carry over Village Hall grant added to reserve fund - **actioned** 14/024 Respond to 14/00616/LBC replacement windows application - **actioned** 14/023 Apply for grant funding for WW1 centenary and youth club – **actioned** 14/017 Re-establish a data service provider for the brook level monitor – the clerk reported making contact with Justphone who are looking into what has happened - **action clerk** 14/015 Obtain list of TPOs in the parish – **actioned –** only one on Stratford Road now not there! 14/015 Photograph trees at Canonbourne worthy of a TPO – **actioned** – via Ben Holding at CDC TPOs now too expensive to administer and not necessary as protection in the conservation area is strong. The clerk was asked provide a link to a map of the conservation area in the village – **action clerk** 13/092 Defibrillator cabinet installation – **actioned** 13/076 10.0 Register mineral rights – **action clerk** 13/076 1.0 Purchase commemorative plaque in memory of Alan Edmonds – **actioned** – the chairman agreed to install the plaque prior to the unveiling arranged for 11.00a.m. Sunday 6th April. 13/048 3.0 School Field tree guard removal – **actioned** – material needs to be collected and stored. It was agreed that it should be offered to the Cotswold Wardens 13/029 Revised standing orders and financial regulations – **action clerk** 13/006 3.0 Bus shelter - the clerk reported waiting for notification when it is available for installation.	**MJ** **CT** **CT** **CT** **CT** **CT**
14/037	**CORRESPONDENCE:** CDC leader's update March 2014 Cotswold funding newsletter March 2014 Rural opportunities bulletin GRCC invitation to smaller settlements workshop on the impact of the CDC emerging local plan 28.05.14 6.30p.m. Northleach GCC Parish & Town council newsletter GAPTC news April 2014 *please note any of the above can be forwarded to the councillors on request.*	
	There being no other business the chairman closed the meeting at 9.15p.m. Signed……Date…….	