WESTON-sub-EDGE PARISH COUNCIL

MINUTES OF A MEETING OF THE PARISH COUNCIL HELD IN THE VILLAGE HALL AT 7.15P.M. ON 25th MARCH 2014

PRESENT: Cllrs Bill Carruthers (chairman) Wendy Clarke Andy Irvine Mike Jelley Joan Jenkins Chris Rossington

IN ATTENDANCE: C/D/Cllr Lynden Stowe 0 member of the public parish clerk

14/020	**COUNCILLORS' DECLARATIONS OF INTEREST ON THE BUSINESS ON THE AGENDA:** there were none.	
14/021	**NOTICE OF ABSENCE:** notice of absence was received from John Measey and accepted.	
14/022	**CONFIRM MINUTES OF MEETING HELD ON 25.02.14:** councillors unanimously **resolved** approval of these minutes which were signed by the chairman as a true record of the business conducted.	
14/023	**RECEIVE REPORTS FROM THE COUNTY AND DISTRICT COUNCILLORS:** Lynden Stowe reported, for 2014/15, a reduced council tax for CDC; council tax for GCC, car parking, Leisure Centre charges and green bin service charge frozen; gym membership is up by 25% since transfer the management to Everyone Active; an increase in the police element in the council tax. GCC has a budget of £0.5m for land drainage. Projects left for Weston-sub-Edge include a bund at Badgers Bank, close off the drain on the east side of Church Street which feeds into Coombe Brook at Meon Cottage – this water could be fed to the new eastern by-pass if the Dovers View culvert and ditch is cleaned out; adjust the road camber at the entrance of Manor Farm and take the roadside drain outlet into the eastern by-pass. Lynden Stowe said that there was no money at present for these projects although he agreed to consult with Laurence King about the roadside drain. **LS** Councillors were in praise of the changes to the road drainage at the entrance to Norton Grounds on the B4632. Funding for 11 to 19 year old youth club equipment is available and funding for marking the centenary of the start of WW1. **CT** Glos. Highways is considering a 'one way priority' system under the rail bridge on the B4632. CDC has employed a planning officer for eighteen months to work alongside town and parish councils to advise on working with developers. The chairman thanked Lynden Stowe for his report.	
14/024	**PLANNING APPLICATIONS FOR CONSIDERATION:** 14/00616/FUL 21 Church Street – replacement of 1970s windows Councillors unanimously **resolved** object subject to advice from the planning officer on the regulation reference the installation of uPVC windows in listed buildings and the potential for setting a precedent. **CT**	
	PLANNING AUTHORITY DECISIONS TO PERMIT: 14/00030/FUL Canonbourne – demolish existing garage block, erection of new garage building. 14/00031/LBC Canonbourne – demolish existing garage block, erection of new garage building. 14/00233/FUL Leyclose – replacement conservatory 14/00693/TCONR Brook Bend – pollard willow in back garden	
14/025	**FINANCE – RECEIVE FINANCIAL STATEMENT & BANK RCONCILIATION:** the monthly financial statement and bank reconciliation were before the meeting. Councillors noted that the balance of the Village Hall grant is £253.92 and asked that it is carried over to the next financial year. **CT** Councillors enquired about the appointment of the internal auditor; the chairman agreed to confirm that Geoff Weaver is willing to carry out this task for this year. **BC**	
	FINANCE – APPROVE PAYMENTS DUE:	

200560	25.03.14	Chris Tombs	clerk's salary for March	111.25	0.00	111.25
222000	25.03.14	WSE Village Hall	Village Hall hire PC, Seniors & youth club	61.25	0.00	61.25
222001	25.03.14	Young Glos.	youth club service provision for February	90.00	0.00	90.00
222002	25.03.14	HMRC	clerk's PAYE 4th quarter	83.60	0.00	83.60
222003	25.03.14	WSE Village Hall	grant – fire alarm installation	76.07	0.00	76.07
222004	25.03.14	Chris Tombs	defibrillator installation – bolts & drill	9.63	1.93	11.56
222005	25.03.14	Joe Godson	defibrillator electrical installation	135.00	0.00	135.00

Mike Jelley proposed and Chris Rossington seconded making these payments which councillors unanimously **resolved** approval.

	REVIEW ASSET REGISTER AND INSURANCE COVER: councillors noted that the salt bins at Dovers View and Little Tree need to be added to the register and that the level of insurance the cover is acceptable. **CT**	

	REVIEW RISK ASSESSMENT: it was reported that the Friday Street notice board has been refurbished; the tree guards have been removed from the trees on the School Field; the picnic benches need to be re-sited at the School Field; there is an excess of litter at the parish quarry and ivy needs to be removed from the emergency equipment shed.	**CT** **BC**
	UPDATE ON FUNDRAISING FOR THE DEFIBRILLATOR: the meeting heard that the Village Hall has been booked for 26th April 2014 for a 'Race Night' and for a Quiz Night at a later date.	
14/026	**REVIEW VILLAGE MATTERS:** **PROVISION OF A YOUTH CLUB LEADER:** the chairman reported that Alyson Jessop has been helping to recruit a youth leader; youth leader and a student leader are available. The youth club has run during March with the help of volunteer leaders.	
	PARISH PLAN UPDATE: councillors considered in detail a draft of the questionnaire. The chairman agreed to include the suggestions made. A quotation of £250 has been received from GRCC to print and process the completed questionnaires. This is considered excessive and it was agreed to find an alternative arrangement. Councillors agreed to £50 cash prize randomly drawn from the respondents as an incentive for them to complete the form.	**BC** **BC**
	REVIEW STATUS OF VILLAGE WATER COURSES, DRAINS AND CULVERTS: the chairman and Rupert Brice plan to carry out this action in April and report back to the parish council at next meeting.	**BC**
	PROVISION OF VEHICLE SPEED INDICATOR ON B4632: Glos. Highways have been informed of the parish council's intention. Harry Roberts has responded with wanting a complete specification of the equipment and proposed location.	**CT**
	UPDATE ON THE PROVISION OF SOCIAL HOUSING IN THE VILLAGEL: the clerk reported that two weeks ago CDC planning department had not responded; since that date Martin Hutchings has been on holiday so no further information.	
14/027	**CONSIDER MATTERS ARISING FROM MINUTES OF LAST MEETING NOT ON THE AGENDA:** 13/006 3.0 Bus shelter - the clerk reported waiting for notification when it is available for installation. 13/029 Presentation of revised standing orders and financial regulations by the clerk – **not actioned**. 13/048 3.0 School Field tree guard removal – **actioned** – material needs to be collected and stored. It was agreed that it should be offered to the Cotswold Wardens. 13/076 1.0 Purchase commemorative plaque in memory of Alan Edmonds – **actioned** – the chairman agreed to install the plaque prior to the unveiling arranged for 11.00a.m. Sunday 6th April. 13/076 10.0 Register mineral rights with respect to the parish quarry – **not actioned** – the clerk reported obtaining title is taking time and effort. 13/092 Defibrillator cabinet installation – **actioned** – electrical installation awaited. 14/015 Photograph trees in Canonbourne worthy of a TPO – **actioned**. 14/015 Obtain a record of trees with a TPO in the parish – **actioned** - no record so far received. 14/016 Obtain list of names of Weston-sub-Edge soldiers killed in WW1 – **actioned** – information passed on to the chairman. 14/016 Clerk to apply for the CDC WW1 grant – **not actioned**. 14/017 Re-establish data link to the brook level monitor – the clerk reported obtaining contact details for Justfone the provider of this service. 14/017 Contact Jane Slatter – **actioned** – the chairman reported that she has agreed to attend the next parish council meeting. 14/017 Letter of thanks to Kate Thorpe – **actioned** – Chris Rossington agreed to deliver the letter.	**CT** **BC** **CT** **CT** **CT** **CT** **CT**
14/028	**CORRESPONDENCE:** AONB climate change flyer AONB parish plan forum presentations Chartered parishes meeting notes from 2013-12-03 CDC leader's update March 2014 Letter to PROW volunteers regarding take over of the service by Amey PowerPoint presentation of PROW operation with Amey PROW Foxborough path re-routing, withdrawn *please note any of the above can be forwarded to the councillors on request.*	

There being no other business the chairman closed the meeting at 10.00p.m.

Signed……Date…….