WESTON-sub-EDGE PARISH COUNCIL

MINUTES OF A MEETING OF THE PARISH COUNCIL HELD IN THE

VILLAGE HALL AT 7.15P.M. ON 28th JANUARY 2014

PRESENT: Cllrs Bill Carruthers (chairman) Andy Irvine Mike Jelley Chris Rossington

IN ATTENDANCE: C/D/Cllr Lynden Stowe 1 member of the public parish clerk

14/001	**COUNCILLORS' DECLARATIONS OF INTEREST ON THE BUSINESS ON THE AGENDA:** there were none.	
14/002	**NOTICE OF ABSENCE:** notice of absence was received from Joan Jenkins and Wendy Clarke and accepted.	
14/003	**CONFIRM MINUTES OF MEETINGS HELD ON 22.10.13 AND 26.11.13:** councillors unanimously **resolved** approval of these minutes which were signed by the chairman as a true record of the business conducted.	
14/004	**RECEIVE REPORTS FROM THE COUNTY AND DISTRICT COUNCILLORS:** Lynden Stow reported a busy time with budget setting to come at the end of February for both councils. GCC has frozen council tax for next year. Free swimming for under 16s is being introduced which might be of interest for the youth club. Warmer weather has meant less damage to road surfaces. Central Government has given more favourable funding to local authorities.	
14/005	**PLANNING APPLICATIONS FOR CONSIDERATION:** 14/00030/FUL Canonbourne – 14/00031LBC Canonbourne demolition of existing garage block and erection of new garage building. Councillors broadly had no objection. The chairman agreed to write a letter to CDC planning department expressing concerns regarding the potential for further development and the need for the building to meet prevailing standards of insulation.	**BC**
	PLANNING AUTHORITY DECISIONS TO PERMIT: 13/05059/PROW Foxborough – footpath diversion 13/05145/FUL Goodflexrubber & Co. – single storey office extension.	
14/006	**FINANCE – RECEIVE FINANCIAL STATEMENT & BANK RCONCILIATION:** the monthly financial statement and bank reconciliation were before the meeting. Councillors noted that the flood resilience reserve has now come down to £464.14 following paying for the parish council contribution to the eastern by-pass relief scheme and that the £197.40 income from the closure of the balance of the Village Plan project account.	
	FINANCE – APPROVE PAYMENTS DUE:	

200542 05.12.13	Young Glos.	youth club service provision for November	90.00	0.00	90.00
200543 19.12.13	Village hall	Village Hall hire Seniors & youth club	45.50	0.00	45.50
200544 05.12.13	Beechwood	Silver birch trees – Alan Edmonds' memorial	196.00	0.00	196.00
200545 05.12.13	CDC	resilience grant towards eastern by-pass	12500.00	0.00	12500.00
200546 28.01.14	Chris Tombs	clerk's salary December/January	222.54	0.00	222.54
200547 28.01.14	Village Hall	Village Hall hire PC, Seniors & youth club	61.25	0.00	61.25
200548 28.01.14	Young Glos.	youth club service provision for December	90.00	0.00	90.00
200549 28.01.14	Glasdon Ltd	salt bin for the Little Tree	141.05	28.21	169.26
200550 28.01.14	Hartwell & Co	Creocoat for bus shelter	7.45	1.49	8.94
200551 28.01.14	Village Hall	grant	670.01	0.00	670.01

Chris Rossington proposed and Andy Irving seconded making these payments which councillors unanimously **resolved** approval.

	FINANCE – FINAL APPROVAL FOR THE BUDGET AND PRECEPT 2014/15: Mike Jelley proposed and Chris Rossington seconded approval of a budget of £10260 and a precept of £10750 set at last meeting; councillors unanimously **resolved** approval. Clerk to inform CDC.	**CT**
14/007	**REVIEW VILLAGE MATTERS:** **AGREE ACTION TO LOP TREES AT THE ALLOTMENT INTERFERRING WITH A BT LINE:** the clerk reported requesting a quotation from a tree surgeon Jon Parkinson of Ancient Oaks of Bretforton. Councillors agreed to proceed if a satisfactory quotation is received.	**CT**
	AGREE ACTION TO REVIVE THE VILLAGE WEBSITE AND APPROVE EXPENDITURE: the chairman reported that Broadmark, web design company at the Weston Industrial Estate, is able to carry out this work at a cost of £400. David Smith would be willing to co-ordinate the new website but not the editing function. Councillors unanimously agreed that the chairman and David Smith should meet with Broadmark to develop a specification and that the project should proceed.	**BC**

	AGREE ACTION TO SECURE THE FUTURE OF THE YOUTH CLUB: the meeting heard that Young Gloucestershire is terminating their contract with the parish council as of the end of February 2014. Advice has been sought from Rosemary Llyn CDC and Allysson Jessop former youth work co-ordinator for the North Cotswolds. It was agreed to involve Willersey parish council.	**BC**
	AGREE DISTRIBUTION FOR THE PARISH COUNCIL NEWS-SHEET: a quotation of £70 from Vale Press has been received for distribution with the next edition of the Campden Bulletin. It was agreed to submit it as an article under 'news from the parishes' in the next Campden Bulletin.	**BC** **CR**
	AGREE ACTION TO PREPARE A PARISH PLAN: the chairman outlined the actions needed: to form a working group; Mike Jelley and Andy Irving offered their help; prepare a questionnaire similar to the one used in 2010 with an additional question asking whether there is a need for a mother and toddler group; get GRCC approval of the questionnaire; organise distribution of the questionnaire to all households and of its return.	**BC** **AI** **MJ**
14/008	**CONSIDER MATTERS ARISING FROM MINUTES OF LAST MEETING NOT ON THE AGENDA:** 13/092 Receive and circulate revised HNS from Martin Hutchings – **actioned** –. 13/092 Follow up action agreed with Martin Hutchings – **action awaited** – clerk to chase MH. 13/094 3.0 Purchase salt bin for the Little Tree – **actioned**. 13/094 3.0 Obtain amount of payment from Glos. Highways for locally cutting the verges in Church Street – **actioned** – 8p per square metre *(could be £200/cut in total – clerk).* 13/095 1.0 Obtain quotations for grass cutting currently paid for by the parish council – **actioned** – the clerk presented a spreadsheet with quotations from five contractors; councillors approved Glebe Contractors to continue to cut the School Field at £709p.a.; the clerk was asked to obtain a quotation from J J Lees to cut the Dovers View footpath hedge – it was agreed that approval for the remaining areas of work would be given at next meeting. 13/092 2.0 Identify a contractor to install the defibrillator – **actioned** – Jon Godson, qualified electrician who has experience of installing a defibrillator, has been asked for a site meeting to determine what is involved and a quotation. It was also agree to revive the suggestion to arrange a fund raising event to contribute towards the cost of the defibrillator 13/093 3.0 Establish a list of local sources of equipment which might be available in times of emergency on the understanding that no funding for the use of such equipment is available – **actioned** – the clerk reported contacting John Robbins, Stephen Gabb and Hemming Services. Stephen Gabb has offered whatever equipment he has available. 13/029 Presentation of revised standing orders and financial regulations by the clerk – **not actioned**. 13/048 3.0 Removal of tree guards from School Field trees – **not actioned**; apply wood preservative to the bus shelter – **actioned**; restore the notice board – **being actioned** by the chairman. The clerk was asked to prepare an invoice to give to Alan Pritchard in order that he can receive payment for rotavating the wild flower area at the School Field. 13/076 1.0 Purchase and installation of a plaque in the School Field to the memory of Alan Edmonds – **action awaited**. 13/076 10.0 Register mineral rights with respect to the parish quarry – **not actioned**. 13/006 3.0 Obtain quotation for the groundworks required to install the new bus shelter in Stratford Road – **actioned** – of the four quotations received agreed to approve B A Hull Ltd at a cost of £850. 13/085 5.0 Write to residents in the village whose properties adjoin parish council land – **actioned** – the clerk presented two letters, one for those living next to the village green in Friday Street and one for the residents living next to the School Field. Councillors approved the text of both. The clerk agreed to forward them to councillors for further consideration and comment. It was noted that in the clerk's opinion the form of words of NALC Legal Note 43 applies to parish council land not available for use by parishioners and is therefore not relevant.	**CT** **CT** **MJ** **CT** **CT** **BC** **CT** **CR** **CT** **CT** **CT**
14/009	**CORRESPONDENCE:** there was none.	
14/010	**TO GO INTO CLOSED SESSION TO CONSIDER CO-OPTION ONTO THE PARISH COUNCIL:** the chairman introduced John Measey who spoke briefly about himself and why he would like to become a parish councillor. Councillors went into closed session. After discussion councillors unanimously approved the co-option of John Measey who returned to the room and signed his declaration of office. The chairman welcomed him as a Weston-sub-Edge parish councillor.	

There being no other business the chairman closed the meeting at 9.35p.m.

Signed……Date……