WESTON-sub-EDGE PARISH COUNCIL

MINUTES OF A MEETING OF THE PARISH COUNCIL HELD IN THE VILLAGE HALL AT 7.15P.M. ON 26th NOVEMBER 2013

PRESENT: Cllrs Bill Carruthers (chairman) Wendy Clarke Mike Jelley Joan Jenkins Chris Rossington

IN ATTENDANCE: C/D/Cllr Lynden Stowe Mark Annett 0 members of the public parish clerk Martin Hutchings GRCC

13/088 COUNCILLORS' DECLARATIONS OF INTEREST: there were none.

13/089 NOTICE OF ABSENCE: notice of absence was received from Andy Irvine and accepted.

13/090 TO APPROVE MINUTES OF THE MEETING HELD ON 22.10.13:

With the replacement of the first sentence of 13/086 13/076 11.0 'Youth club - Willersey parish council is happy to be involved in a jointly run youth club; the practicalities have yet to be discussed and agreed.' councillors unanimously **resolved** approval; minutes to be signed at the next meeting.

13/091 REPORT FROM THE COUNTY AND DISTRICT COUNCILLORS:

Lynden Stowe reported no increase in Cotswold District Council's element of the council tax and parking charges for 2014/5; youth activity funding is available. The clerk was advised to speak to Mrs Poole at CDC finance to determine precept adjustment will be required. **ACTION CLERK**

Councillors were advised that funding is available for funding youth services. The chairman thanked Lynden Stowe and Mark Annett for attending the meeting.

13/092 TO RECEIVE THE HOUSING NEEDS SURVEY FROM MARTIN HUTCHINGS GRCC:

Martin Hutchings spoke to his written report which was before the meeting, outlining the key features. The survey and letter went to 229 households, 55 were returned (27%). The analysis of the responses showed a need for 5 rented and 1 part ownership property. The next action is for the parish council to agree to go ahead with the provision of such housing. It was noted that some adjustments to the report for clarity and accuracy were required. The chairman thanked Martin Hutchings for his report. **ACTION MH**

Councillors discussed the report and agreed that provision for such housing in the village is needed. Councillors were in agreement with the site identified by Martin Hutchings. The clerk was asked to contact Martin Hutchings with this decision; his next action being to approach the land owner, Cotswold District Council planning department and a housing association, with a view to them funding and managing the development. **ACTION CLERK**

13/093 PLANNING:

1.0 APPLICATIONS BEFORE THE PARISH COUNCIL:

13/04757/FUL Orchard House – first floor conversion above garage, insertion of four dormers windows

Councillors unanimously **resolved** no objection.

2.0 APPLICATION PENDING DECISION:

13/01840/FUL Post Office – change of use and alteration to residential use

3.0 DECISION NOTICES OF LOCAL PLANNING AUTHORITY (PERMIT/CONSENT):

13/03782/FUL Broad Close Farm – lifting of condition 3 to allow residential use

13/094 FINANCE:

1.0 TO RECEIVE INTERIM STATEMENT AND BANK RECONCILIATION:

The monthly financial statement and bank reconciliation were before the meeting.

2.0 TO APPROVE PAYMENTS DUE:

Cheque	date	paid to	item	amount	VAT	total
200530	26.11.13	Chris Tombs	clerk's salary for November	111.27	0.00	111.27
200531	26.11.13	Village Hall	hall hire for PC, Seniors & Youth Club	45.50	0.00	45.50
200532	26.11.13	Young Glos.	youth club service provision for October	90.00	0.00	90.00
200533	26.11.13	St. Lawrence PCC	grant towards the cost of the Messenger	30.00	0.00	30.00
200534	26.11.13	Chris Tombs	GAPTC budget training day	20.00	0.00	20.00
200535	26.11.13	Infozyme Ltd	defibrillator and secure cabinet	2000.00	400.00	2400.00
200536	26.11.13	HMRC	clerk's PAYE 3rd quarter	83.40	0.00	83.40
200537	26.11.13	Royal British Legion	grant to cover cost of poppy wreath	50.00	0.00	50.00
200538	26.11.13	CDC	PC contribution to flood relief scheme	12500.00	0.00	12500.00
200539	26.11.13	GRCC	annual subscription	25.00	0.00	25.00
200540	26.11.13	GAPTC	'Local Council Administration' book	60.00	0.00	60.00
200541	26.11.13	Bill Carruthers	Christmas tree	28.20	0.00	28.20

Chris Rossington proposed and Joan Jenkins seconded making these payments which councillors unanimously **resolved** approval.

3.0 TO APPROVE PURCHASE OF A SALT BIN FOR THE LITTLE TREE ISLAND:

Councillor unanimously **resolved** to for the clerk to purchase a dark green medium sized bin at an approximate cost of £120. **ACTION CLERK**

4.0 TO CONSIDER REQUEST FOR A GRANT FROM THE WESTON BOWLING CLUB:

The clerk left the room for this discussion. Councillors agreed that on the basis of information provided the parish council could not commit any funds at the moment.

5.0 TO CONSIDER A PRELIMONARY BUDGET AND PRECEPT:

A draft budget was before the meeting requiring a precept of £13250. After discussion the clerk was asked to adjust the 2013/4 youth club expenditure to utilise reserve funds, add £300 for three cuts of the Church Street verges and identify ways to bring the precept to £10750. The clerk was also asked to obtain agreement to recover some of the verge cutting cost from Glos. Highways. **ACTION CLERK**

13/095 TO REVIEW VILLAGE MATTERS:

1.0 VILLAGE MAINTENANCE:

The clerk was asked to obtain quotations to consolidate the various elements of village maintenance. **ACTION CLERK**

2.0 IDENTIFY A CONTACTOR TO INSTALL THE DEFIBRILLATOR:

Councillors agreed that the secure cabinet could be installed by their efforts and that an electrician would be needed to make the electrical connections. The clerk was asked to obtain quotations for this work. **ACTION CLERK**

3.0 UPDATE THE VILLAGE EMERGENCY PLAN: the clerk reported that the emergency services, county and district councils will not compensate local providers in the event of their equipment or employees being used during an emergency. Having obtained this information the clerk will contact local farmers in line with the action from 13/085 3.0. **ACTION CLERK**

4.0 ARRANGEMENTS FOR THE CHRISTMAS CAROL SINGING:

A tree has been ordered; lights will be organised by the Village Hall committee; there is some uncertainty over who can lead the carol singing due to illness.

5.0 PARISH COUNCIL NEWS SHEET:

The chairman reported that the news sheet will be available for publication at the end of the month. **ACTION BC**

13/096 TO NOTE MATTERS ARISING FROM THE MINUTES OF PREVIOUS MEETINGS:

13/029 Revision of parish council standing orders and financial regulations – the clerk reported receiving another and later version of standing orders from NALC. **ACTION CLERK**

13/048 3.0 Removal of tree guards at the recreation ground, bus shelter woodwork treatment and notice board repair – **action awaited**. **ACTION CLERK**

13/076 1.0 Purchase and installation of plaque in memory of Alan Edmonds – action not reported. **ACTION CR**

13/076 9.0 Bus service provision for the village – the meeting heard that the Hedgehog organising committee was unwilling to revise the service to Evesham - parishioners now make a weekly shopping trip to Moreton-in-Marsh on a Tuesday.

13/076 10.0 Registration of mineral rights at the parish quarry – **action awaited**.**ACTION CLERK**

13/083 1.0 Chairman to write to Martin Perks regarding planning application 13/03782/FUL – **actioned**.

13/085 1.0 Overhanging vegetation on the north side of Church street – **actioned** – all of the land owners have been requested to take action to remove it.

13/085 7.0 Messenger publicity for the carol singing – **actioned**.

13/097 CORRESPONDENCE: correspondence received was before the meeting.

There being no other business the chairman closed the meeting at 9.55p.m.

Signed……Date…….