WESTON-sub-EDGE PARISH COUNCIL

MINUTES OF A MEETING OF THE PARISH COUNCIL HELD IN THE

VILLAGE HALL AT 7.15P.M. ON 22nd OCTOBER 2013

PRESENT: Cllrs Bill Carruthers (chairman) Wendy Clarke Andy Irvine Mike Jelley

IN ATTENDANCE: D/Cllr Sue Jepson 2 members of the public parish clerk

13/079 COUNCILLORS' DECLARATIONS OF INTEREST:

There were none.

13/080 NOTICE OF ABSENCE:

Notices of absence were received from Joan Jenkins and Chris Rossington and accepted.

13/081 TO APPROVE MINUTES OF THE MEETING HELD ON 24.09.13:

Councillors unanimously **resolved** approval; the chairman signed them as a true record of the business.

13/082 REPORT FROM THE COUNTY AND DISTRICT COUNCILLORS:

Sue Jepson told the meeting that the Laurence King flood report, following the resilience work carried out in the village, will be published shortly and available on the CDC website.

The meeting heard that from November 4th access to the planning staff at CDC Cirencester will be reduced to 9.00a.m. to 1.00p.m. Monday to Friday for a three month trial period.

13/083 PLANNING:

1.0 APPLICATIONS BEFORE THE PARISH COUNCIL:

13/03782/FUL Broad Close Farm – lifting of condition 3 to allow residential use

After discussion councillors unanimously resolved no objection. The chairman agreed to write to Martin Perks to complain about the fragility of the case put forward by the applicant. **ACTION BC**

2.0 DECISION NOTICES OF LOCAL PLANNING AUTHORITY (PERMIT/CONSENT):

None.

13/084 FINANCE:

1.0 TO RECEIVE INTERIM STATEMENT AND BANK RECONCILIATION:

The monthly financial statement and bank reconciliation were before the meeting. The clerk reported now being able to return the £108 paid in error to the parish council by CDC earlier in the year.

2.0 TO APPROVE PAYMENTS DUE:

Cheque	date	paid to	item	amount	VAT	total
200522	24.09.13	Ross Homans	village maintenance	330.00	0.00	330.00
200523	24.09.13	Andy Irvine	spray paint	31.55	6.31	37.86
200524	24.09.13	Young Glos.	youth club service provision for August	90.00	0.00	90.00
200525	08.10.13	Anna Edmonds	plants for the verge at Latimers corner	15.75	3.15	18.90
200526	22.10.13	Chris Tombs	clerk's salary for October	111.27	0.00	111.27
200527	22.10.13	Village Hall	hall hire for PC, Seniors & Youth Club	61.25	0.00	61.25
200528	22.10.13	Young Glos.	youth club service provision for September	90.00	0.00	90.00
200529	22.10.13	CDC	refund of payment made in error	108.00	0.00	108.00
000012	22.10.13	Glebe Contractors	recreation ground mowing	401.63	80.33	481.96

Wendy Clarke proposed and Andy Irvine seconded making these payments which councillors unanimously **resolved** approval.

3.0 TO CONSIDER A DONATION TO THE MESSENGER:

Councillor unanimously **resolved** to grant £30 towards the cost of publishing the Messenger.

4.0 UPDATE ON CDC FUNDING OF THE VILLAGE KEEP FIT CLASS:

The meeting heard that Lynden Stowe has told the parish council that for the moment there are no plans to withdraw the funding for this activity.

13/085 TO REVIEW VILLAGE MATTERS:

1.0 OVERVIEW OF ALL MAINTENANCE IN THE VILLAGE:

The chairman asked for a more structured approach to parish council paid for maintenance. The following table shows work that routinely takes place or quotations received for future work:

Mowing Church Street verges both sides B4632 to the church	£100	John Langston
As above church side only from Old Home Farm to the church	£75	John Langston
Stratford Road verge by the bus stops and around the phone box	£55pm	Ross Homans
Recreation ground mowing twice per month April to September	£800p.a.	Glebe Contractors
Recreation ground hedge cutting single cut every other year	£100	John Langston
Allotment hedge cutting, top and outside every other year	£50	John Langston
Verges at Little Tree	£0	local resident
Village Green opposite Brook Bend	£0	local resident
Upkeep of wild flower area at the recreation ground	£0	Anna Edmonds
Verge at Latimers corner	£0	Anna Edmonds
Hedge cutting on Dovers View footpath		quotation awaited
Pavement sweeping – twice each year		GCC

The clerk was asked to get the land owner to cut overhanging hedge on the north side of Church Street.

ACTION CLERK

2.0 REVIEW QUOTATIONS FOR A DEFIBRILLATOR & APPROVE THE PURCHASE:

The clerk reported making several approaches to suppliers. The advice from the local ambulance service for a machine placed in the community to be used by untrained members of the public is a Cardiac Science G3 device. This machine is only available through Community Heartbeat, who also is the only source of an IP65, highly vandal resistant secure cabinet; again as specified by GWAS. The cost is £1950. Bromford Housing Association has given permission for the unit to be attached to the wall of 8 Dovers View provided that any damage caused is made good following its removal.

3.0 REVIEW AND AGREE ACTIONS TO UPDATE THE EMERGENCY PLAN: the chairman agreed to update the plan with the list of Village Hall key holders. Local farmers need to be approached to enquire if they would assist in an emergency and what equipment they would have available; John Robbins, Stephen Gabb, Hemmings Services and the farmer at Norton Grounds Farm were mentioned.

ACTION BC/CLERK

This is the sum of information suggested as needed by the local police and will need to be assembled into a revised document.

4.0 AGREE TO INVITE MARTIN HUCHINGS GRCC TO NEXT MEETING TO PRESENT HIS HNS REPORT: councillors approved this action and asked the clerk to contact him. **ACTION CLERK**

5.0 RESOLVE ISSUES AROUND USE OF THE RECREATION GROUND: the clerk was asked to write to the owners of the properties formally the old school in Church Street, using the pro forma from the GAPTC website emphasising their use of the field as being no different to members of the wider public. It was noted that a similar action is required for the owners of property adjacent to the village green in Friday Street.

ACTION CLERK

6.0 CONFIRM APPOINTMENT OF A SNOW WARDEN: the meeting heard that John Robbins has agreed to take this on this role.

7.0 CONSIDER ARRANGEMENTS FOR CAROLS AND PROVSION OF CHRISTMAS TREE: it was agreed to hold this event on 13th December with the parish council providing the tree and the Village Hall trustees responsible for providing the tree lights. The chairman agreed to ask Kate Thorpe to lead the carol singing. It was suggested that the event should be publicised in the Messenger. **ACTION BC**

13/086 TO NOTE MATTERS ARISING FROM THE MINUTES OF PREVIOUS MEETINGS:

12/039 2.0 Parish council news sheet – publication agreed for November 2013. **ACTION BC**

13/029 Revision of parish council standing orders and financial regulations – the clerk hopes this can be available at a later meeting. **ACTION CLERK**

13/048 2.0 Determine extent of the village green opposite Brook Bend – **actioned**.

3/048 3.0 Removal of tree guards at the recreation ground, bus shelter woodwork treatment and notice board repair – **action awaited**. **ACTION CLERK**

13/073 Obstruction of Featherbed Lane has been resolved.

13/076 1.0 Purchase and installation of plaque in memory of Alan Edmonds – action not reported. **ACTION CR**

13/076 2.0 Defibrillator fundraiser event – Village Hall has been booked for 14th February 2014.

13/076 9.0 Enquire revision of bus timetabling for the Hedgehog service to Evesham- contact Roger Fowle. **ACTION MJ**

13/076 10.0 Registration of mineral right of parish quarry – **action awaited**. **ACTION CLERK**

13/076 11.0 Youth club – the meeting heard that it has been agreed with Willersey parish council to hold the youth club on an alternating basis at Willersey and in Weston-sub-Edge. A swimming trip to Evesham has been arranged for 21st November; the parish council has been asked to meet the cost of entrance.

13/076 12.0 White lines – the clerk reported that Glos Highways is waiting to get the lining gang to the village. Overhanging vegetation – councillors reported a good response to the recent campaign to address this problem. Enforcement letters from CDC have been sent to the East Barn Friday Street properties.

13/087 CORRESPONDENCE: correspondence received was before the meeting.

There being no other business the chairman closed the meeting at 8.35p.m.

Signed……Date…….