WESTON-sub-EDGE PARISH COUNCIL

MINUTES OF A MEETING OF THE PARISH COUNCIL HELD IN THE VILLAGE HALL AT 7.15P.M. ON 24th SEPTEMBER 2013

PRESENT: Cllrs Bill Carruthers (chairman) Wendy Clarke Andy Irvine Mike Jelley Joan Jenkins Chris Rossington

IN ATTENDANCE: C/D Cllr Lynden Stowe 2 members of the public parish clerk

13/070 COUNCILLORS' DECLARATIONS OF INTEREST:

There were none.

13/071 NOTICE OF ABSENCE:

There were none.

13/072 TO APPROVE MINUTES OF THE MEETING HELD ON 23.07.13:

Councillors unanimously **resolved** approval; the chairman signed them as a true record of the business.

13/073 REPORT FROM THE COUNTY AND DISTRICT COUNCILLORS:

Lynden Stowe reported that an under spend in 2012 has meant that GCC have been able to put an extra £5m into the road repairs budget. A lot of repairs have taken place in the parish particularly on the B4632 which councillors welcomed. There is also an additional budget of £20k which means that the list of repairs drawn up by Alan Edmonds can be considered.

The sports centre in Chipping Campden is under the management of a private company; prices have been fixed for two years.

The Laurence King report following completion of the flood resilience work has not been received. The chairman made clear that Environment Agency's 'blue' flood risk map needs to be updated so that those affected can look forward to better insurance terms.

Possible obstruction of Featherbed Lane was raised. The clerk was asked to write to Cleeve Link to resolve the matter. **ACTION CLERK**

The chairman raised doubt over the lack of viability of the existing structures with respect to the granting of planning permission for the land adjacent to The Knapp for conversion to holiday properties. Lynden Stowe made the distinction between using an existing structure for such use as being permissible against a new build which is not, the latter on grounds of lack sustainability of the area.

Councillors were concerned that conversion of the garage at Lychgate Cottage has taken place without planning permission. The clerk reported the opinion of the planning officer that permission is not required so long as the building remains as ancillary accommodation.

13/074 PLANNING:

1.0 APPLICATIONS BEFORE THE PARISH COUNCIL:

None.

2.0 OTHER DECISIONS - NOTICE OF WITHDRAWAL:

13/02922/LBC Latimers – internal alterations to install habitable rooms and added roof lights.

3.0 DECISION NOTICES OF LOCAL PLANNING AUTHORITY (PERMIT/CONSENT):

None.

13/075 FINANCE:

1.0 TO RECEIVE INTERIM STATEMENT AND BANK RECONCILIATION:

The monthly financial statement and bank reconciliation were before the meeting. Councillors noted that the second instalment of the precept has been received.

2.0 TO APPROVE PAYMENTS DUE:

Cheque	date	paid to	item	amount	VAT	total
200517	24.09.13	Chris Tombs	clerk's salary for August/September	222.54	0.00	222.54
200518	24.09.13	Village hall.	Village hall hire for PC, Seniors & youth club	106.75	0.00	106.75
200519	24.09.13	Young Glos.	youth club service provision for August	90.00	0.00	90.00
200520	24.09.13	HMRC	clerk's second quarter PAYE	83.40	0.00	83.40
200521	24.09.13	Grant Thornton	external audit fee	100.00	20.00	120.00

Chris Rossington proposed and Mike Jelley seconded making these payments which councillors unanimously **resolved** approval.

3.0 CHAIRMAN TO AUDIT BANK RECONCILIATIONS TO DATE FOR THIS FINANCIAL YEAR:

The chairman asked for this item to be deferred.

4.0 RECEIVE EXTERNAL AUDITORS' REPORT:

The external auditor's report was before the meeting; the auditor had no comment to make. Councillors unanimously **resolved** acceptance of the report.

13/076 TO REVIEW VILLAGE MATTERS:

1.0 UPDATE ACTIONS TO PROVIDE A MEMORIAL TO ALAN EDMONDS:

The meeting heard that three birch trees have been purchased at a cost of £42 each and have been delivered to Anna Edmonds, ready for planting by Chris Gooding at a cost of £70. Alan Pritchard has agreed to prepare the site at no cost. The chairman thanked Anna Edmonds for making these arrangements.

Councillors agreed the wording for the plaque which Chris Rossington agreed to purchase. **ACTION CR**

2.0 PROVISION OF A DEFIBRILLATOR FOR THE VILLAGE: Community Heartbeat cost including secure cabinet is £1925. The clerk was asked to obtain other quotations. Councillors unanimously resolved approval to purchase a defibrillator. The meeting heard that if the location is moved to the house of 9 Dovers View rather than the garden wall provision of the electrical supply will be simpler and more secure. The clerk was asked to contact Bromford homes. A race night was suggested as a fundraiser; Mike Jelley agreed to consult with Caroline Clarke; Chris Rossington agreed to book the Village Hall for February 14th 2014.

ACTION CLERK/CR/MJ

3.0 REVIEW AND AGREE ACTIONS TO UPDATE THE EMERGENCY PLAN: Mike Jelley reported that PC Rob Wells says that all that is needed from the community is a list of Village Hall key holders and a list of names of local people who own and would be willing to provide strategic emergency equipment. Chris Rossington agreed to make available such information held by her. **ACTION CR**

4.0 UPDATE ON THE PROGRESS OF THE HOUSING NEEDS SURVEY AND VILLAGE PLAN: councillors heard that the report analysing the survey returns from the village will be available in late October.

5.0 DISCUSS AND AGREE ACTIONS TO GIVE WIDER PROVISION TO UNDER 10s IN THE VILLAGE: the chairman reported there was nothing to report at the moment.

6.0 DISCUSS THE WAY FORWARD FOR REVIVING THE VIILLAGE WEBSITE: the chairman reported that he has passed to David Smith the name of someone who is able to take this action.

7.0 RESOLVE ISSUES AROUND USE OF THE RECREATION GROUND: in order to keep vehicular access to the recreation ground free the clerk was asked to place a suitable notice on the gate. The clerk was also asked to forward the pro forma advice over inappropriate use of publicly owned land as available on the GAPTC website. **ACTION CLERK**

8.0 APPOINT A SNOW WARDEN: the chairman agreed to Alan Hughes and asked for a copy of the snow warden's job specification. **ACTION BC/CLERK**

9.0 REVIEW CHANGES TO THE BUS SERVICE FROM THE VILLAGE TO EVESHAM: the meeting head that the Evesham Hedgehog is often full by the time Weston-sub-Edge passenger try to board. The clerk was asked to relay this problem to the Hedgehog operators and to find a remedy. Mike Jelley also agreed to speak to Roger Fowl. **ACTION CLERK/MJ**

10.0 TO CONSIDER THE STATUS OF THE PARISHQUARRY – MINERAL AND LAND REGISTRATION: the meeting heard that the quarry should be so registered and that grants could become available for it to become a visitor attraction for instance. **ACTION CLERK**

11.0 TO CONSIDER CHANGES TO THE YOUTH CLUB FOLLOWING APPOINTMENT OF A NEW LEADER – LINKS WITH WILLERSEY PC: Chris Rossington gave an over view of the youth club. Numbers were good over the summer holiday averaging 14; there is a need to reach more of the 7 – 9 year olds; new leader Megan is in place but it is rumoured that Claire is to return; weekly meetings have yet to get off the ground: Willersey PC visited earlier in the year and interest in collaboration was expressed but nothing has come of it; urgent need now for a programme of activities going forward, the chairman agreed to write to YG over this. **ACTION BC**

12.0 OTHER MATTERS: notify Glos Highways that Parsons Lane 'H' white line markings still not in place. **ACTION CLERK**. Item for the Messenger informing the parish about the orange dog 'poo' spray paint campaign. **ACTION CR**. A good response to the request for house owners to attend to overhanging vegetation; letter of thanks in the Messenger. **ACTION CR**.

13/077 TO NOTE MATTERS ARISING FROM THE MINUTES OF PREVIOUS MEETINGS:

12/039 2.0 Parish council news sheet – publication agreed for November 2013. **ACTION BC**

13/021 Use of recreation ground by owner/tenants of School cottage – refer 13/058 7.0 and 13/067 7.0 above. **ACTION CLERK**

13/029 Revision of parish council standing orders and financial regulations – the clerk hopes this can be available at a later meeting. **ACTION CLERK**

13/048 2.0 Determine extent of the village green opposite Brook Bend. **ACTION CLERK**

3/048 3.0 Removal of tree guards at the recreation ground, bus shelter woodwork treatment and notice board repair – **action awaited**. **ACTION CLERK**

13/078 CORRESPONDENCE: correspondence received was before the meeting.

There being no other business the chairman closed the meeting at 9.25p.m.

Signed……Date……..