WESTON-sub-EDGE PARISH COUNCIL

MINUTES OF A MEETING OF THE PARISH COUNCIL HELD IN THE VILLAGE HALL AT 7.15P.M. ON 23rd JULY 2013

PRESENT: Cllrs Bill Carruthers (chairman) Wendy Clarke Andy Irvine Mike Jelley Joan Jenkins Chris Rossington

IN ATTENDANCE: 0 members of the public parish clerk

13/061 COUNCILLORS' DECLARATIONS OF INTEREST:

There were none.

13/062 NOTICE OF ABSENCE:

There were none.

13/063 TO APPROVE MINUTES OF THE MEETING HELD ON 25.06.13:

Councillors unanimously **resolved** approval; the chairman signed them as a true record of the business.

13/064 REPORT FROM THE COUNTY AND DISTRICT COUNCILLORS:

There was none.

13/065 PLANNING:

1.0 APPLICATIONS BEFORE THE PARISH COUNCIL:

13/02922/LBC Latimers – internal alterations to install habitable rooms and added roof lights.

After discussion councillors were of a mind to recommend 'no objection' but in view of the poor quality and lack of detail in the application asked the clerk to request more information from CDC regarding whether planning permission and a wildlife survey are required and requesting more detail regarding the specification of the roof lights. **ACTION CLERK**

2.0 DECISION NOTICES OF LOCAL PLANNING AUTHORITY PENDING:

13/01840/FUL The Post Office – change of use and alteration to residential use

3.0 DECISION NOTICES OF LOCAL PLANNING AUTHORITY (PERMIT/CONSENT):

13/02495/FUL Brook House – new porch

13/02590/LBC Kiftsgate – remove internal chimney

13/066 FINANCE:

1.0 TO RECEIVE INTERIM STATEMENT AND BANK RECONCILIATION:

The monthly financial statement and bank reconciliation were before the meeting. Councillors noted that a payment received in error from CDC of £108 in May is still in the bank; £100 youth club subscriptions and VAT recovery for 2012/3 have been received; the grant to the Seniors is slightly reduced because they have reduced the Village hall hire time.

The chairman asked for the confirmation of bank reconciliation to be on the agenda for next meeting. **ACTION CLERK**

2.0 TO APPROVE PAYMENTS DUE:

Cheque	date	paid to	item	amount	VAT	total
200513	23.07.13	Chris Tombs	clerk's salary for July	111.27	0.00	111.27
200514	23.07.13	Village hall.	Village hall hire for PC, Seniors & youth club	61.25	0.00	61.25
200515	23.07.13	Young Glos.	youth club service provision for June	90.00	0.00	90.00
200516	23.07.13	HMRC	clerk's first quarter PAYE	83.40	0.00	83.40

Mike Jelley proposed and Chris Rossington seconded making these payments which councillors unanimously **resolved** approval.

3.0 REVIEW QUOTATIONS TO RE-POINT BUS SHELTER:

The clerk reported receiving no quotations.

13/067 TO REVIEW VILLAGE MATTERS:

1.0 RESOLVE ACTION TO PROVIDE A MEMORIAL TO THE MEMORY OF ALAN EDMONDS: councillors heard that Anna Edmonds would prefer three silver birch trees at the recreation ground rather than an ornamental tree near the Village hall. Chris Rossington was asked to compose suitable wording for plaques to be placed at the recreation ground and at the new verge at Latimers corner and to seek Anna's approval. **ACTION CR**

2.0 RESOLVE ACTIONS TO PROVIDE A DEFIBRILLATOR FOR THE VILLAGE: councillors agree that probably the best location is near to the Dovers View notice board. Mike Jelley agreed to discuss this suggestion with the owner of the wall and the provision of an electrical supply to the site. **ACTION MJ**

Caroline Clarke is willing to organise a defibrillator fund raising 60's disco, fun quiz and blind raffle event at the end of October. Another fund raising suggestion is a race night for a Friday in November. Chris Rossington was asked to liaise with those involved over suitable dates for both events. **ACTION CR**

The clerk was asked to enquire about other funding sources. The specification for the electrical requirements of the defibrillator was asked for. It was agreed that discussion of whole project should be on the agenda of next meeting. **ACTION CLERK**

3.0 REVIEW AND AGREE ACTIONS TO UPDATE THE EMERGENCY PLAN: names and contact details listed in the plan need to checked. **ACTION MJ/CLERK**

The list of local services, equipment and skills held by Chris Rossington needs to be reviewed.

An opinion from the emergency services was suggested; further contact with GCC. **ACTION CLERK**

Obtain a list of key holders for the Village hall. **ACTION BC**

Obtain an opinion from Bob Wells of the possible role of a local emergency plan. **ACTION MJ**

The chairman proposed a mini emergency plan.

4.0 DISCUSS AND AGREE ACTIONS TO UNDERTAKE HOUSING NEEDS SURVEY: councillors heard that the survey documents have been received; the youth club could distribute during August; distribution routes needs to be given to Chris Rossington. A reminder in the September Messenger to complete and return the questionnaire was suggested **ACTION BC**

5.0 DISCUSS AND AGREE ACTIONS TO GIVE WIDER PROVISION TO UNDER 10s IN THE VILLAGE: the chairman reported the outcome of a discussion with the Village Hall committee over the suggestion for the provision of a play area there. Essentially the committee did not agree with the suggestion. A suitable location is still being sought by the parish council.

It was agreed that the village plan questionnaire, due in the autumn, should include questions on play provision for the young people. 2011 census data was available at the meeting which showed a much higher population of young people that might have been thought.

6.0 DISCUSS THE WAY FORWARD FOR REVIVING THE VIILLAGE WEBSITE: the chairman reported that he was still making enquiries. **ACTION BC**

7.0 RESOLVE ISSUES AROUND USE OF THE RECREATION GROUND: the chairman reported that the combination lock code had been changed and that there is a suggestion from Mr Galton that the deeds of his property, formerly part of the school, has a clause allowing access to the recreation ground. The clerk agreed to obtain a copy of the original planning permission prior to sale and change of use to residential. **ACTION CLERK**

8.0 APPOINT A SNOW WARDEN: to date no-one has come forward for the job. The chairman asked for a copy of the snow warden job specification. Alan Hughes name was mentioned as a possible candidate.

ACTION CLERK

9.0 REVIEW CHANGES TO THE BUS SERVICE FROM THE VILLAGE TO EVESHAM: from the timetables available at the meeting it appears not to be possible to travel by bus to Evesham without going via Broadway. Mike Jelley agreed to consult local people. The clerk agreed to put together a comprehensive timetable of the local bus services. **ACTION MJ/CLERK**

13/068 TO NOTE MATTERS ARISING FROM THE MINUTES OF PREVIOUS MEETINGS:

12/039 2.0 Parish council news sheet – publication agreed for November 2013. **ACTION BC**

13/021 Use of recreation ground by owner/tenants of School cottage – refer 13/058 7.0 and 13/067 7.0 above. **ACTION CLERK**

13/029 Revision of parish council standing orders and financial regulations – the clerk hopes this can be available at the September meeting. **ACTION CLERK**

13/048 2.0 Determine extent of the village green opposite Brook Bend. **ACTION CLERK**

3/048 3.0 Bus shelter re-pointing – quotation letters have gone out, no response. Removal of tree guards at the recreation ground, bus shelter woodwork treatment and notice board repair – **action awaited**.

ACTION CLERK

13/069 CORRESPONDENCE: correspondence received was before the meeting.

There being no other business the chairman closed the meeting at 9.10p.m.

Signed……Date…….