WESTON-sub-EDGE PARISH COUNCIL

MINUTES OF A MEETING OF THE PARISH COUNCIL HELD IN THE VILLAGE HALL AT 7.15P.M. ON 25th JUNE 2013

PRESENT: Cllrs Bill Carruthers (chairman) Wendy Clarke Andy Irvine Mike Jelley Joan Jenkins Chris Rossington

IN ATTENDANCE: D/Cllr Mark Annett 0 members of the public parish clerk

13/052 COUNCILLORS' DECLARATIONS OF INTEREST:

There were none.

13/053 NOTICE OF ABSENCE:

There were none.

13/054 TO APPROVE MINUTES OF THE MEETING HELD ON 28.05.13:

Councillors unanimously **resolved** approval; the chairman signed them as a true record of the business.

13/055 REPORT FROM THE COUNTY AND DISTRICT COUNCILLORS:

1.0 Mark Annett read out a written report from Lynden Stowe. Cllr Vernon Smith has been appointed GCC as cabinet member for highways and flooding. A meeting is proposed for later in the year between Glos. Highways and local representatives to discuss road issues. Mark Annett was asked to report back with progress on the road repairs identified in January as needed in the village. **ACTION MA**

2.0 There is a public meeting arranged for 3rd July at the CDC offices in Moreton-in-Marsh about the draft local plan which is now out for consultation. It was reported that Martin Perks (CDC planning department) is content with the planning application for land adjacent to The Knapp farmhouse. The chairman stated that the parish council is not and would write to CDC to this effect. **ACTION BC**

3.0 Mark Annett was asked to resolve payment in error of £108 by CDC. **ACTION MA**

13/056 PLANNING:

1.0 APPLICATIONS BEFORE THE PARISH COUNCIL:

13/01831/FUL Land adjacent to The Knapp farmhouse – change of use of existing buildings to holiday let – amended from one accommodation unit and swimming pool to two accommodation units – councillors agreed to make a site visit on 30th June at 10.30a.m. **ACTION COUNCILLORS**

13/02590/LBC Kiftsgate – various structural repairs, removal of a chimney, replacement of modern roof lights – councillors unanimously **resolved** no objection.

Land at Long Marston – amendment to change of use from B2 to B1 – councillors **resolved** objection on the same grounds as before. Chairman to forward original letter of objection to the clerk. **ACTION BC/CLERK**

2.0 DECISION NOTICES OF LOCAL PLANNING AUTHORITY PENDING:

13/01840/FUL The Post Office – change of use and alteration to residential use

3.0 APPLICATIONS WITHDRAWN:

13/01369/FUL Canonbourne – demolition of garage block, erection of 2 storey bedroom flat with garages.

13/01370/CON Canonbourne – demolition of garage block.

4.0 DECISION NOTICES OF LOCAL PLANNING AUTHORITY (PERMIT/CONSENT):

13/01831/LBC Brook Bend – underpinning work

13/057 FINANCE:

1.0 TO RECEIVE INTERIM STATEMENT AND BANK RECONCILIATION:

The monthly financial statement and bank reconciliation were before the meeting. Councillors noted that a payment has been received in error from CDC of £108 and notification that payment of the £500 youth club grant has been made. The clerk was asked to write a letter of thanks. **ACTION CLERK**

It was suggested that the youth club members could repair the bean bags. **ACTION CR**

2.0 TO APPROVE PAYMENTS DUE:

Cheque	date	paid to	item	amount	VAT	total
200510	25.06.13	Chris Tombs	clerk's salary for May	111.27	0.00	111.27
200511	25.06.13	Village hall.	Village hall hire for PC, Seniors & youth club	63.00	0.00	63.00
200512	25.06.13	Young Glos.	youth club service provision for May	90.00	0.00	90.00
000010	25.06.13	Chris Tombs	replacement lock for recreation ground gate	12.11	2.42	14.53
000011	25.06.13	Glebe Contractors	grass cutting at the recreation ground	100.00	20.00	120.00

Mike Jelley proposed and Joan Jenkins seconded making these payments which councillors unanimously **resolved** approval.

13/058 TO REVIEW VILLAGE MATTERS:

1.0 RESOLVE ACTION TO PROVIDE A MEMORIAL TO THE MEMORY OF ALAN EDMONDS: no further progress was reported; the chairman agreed to contact Anna Edmonds regarding the choice of tree for the Village hall location and the design of the plaques for there and the Latimers verge site. **ACTION BC**

2.0 RESOLVE ACTIONS TO PROVIDE A DEFIBRILLATOR FOR THE VILLAGE: following the demonstration of the use of a defibrillator, councillors unanimously agreed such equipment should be available in the village and that the parish council could match fund any fundraising that arose. It was agreed that suitable locations could be the phone box, Hartwell & Co Ltd or the Village hall. The clerk was asked to enquire about the process to adopt the phone box. **ACTION CLERK**

Councillors heard that Melanie Bent has recently organised a defibrillator fund raising event for another parish and that Caroline Clark could also be asked to be involved. **ACTION CLERK**

3.0 REVIEW AND AGREE ACTIONS TO UPDATE THE EMERGENCY PLAN it was agreed that names of key personnel needs most attention before any other action can take place. Mike Jelley agreed to circulate the document to the councillors and the clerk will identify names of those no longer available or willing to be involved. **ACTION MJ/CLERK**

4.0 DISCUSS AND AGREE ACTIONS TO UNDERTAKE HOUSING NEEDS SURVEY: councillors heard that distribution of the questionnaires could be via the distributors of the Campden Bulletin and the members of the youth club. Chris Rossington was asked to raise this with the older youth club members. **ACTION CR**

Marilyn Cox (GRCC) will bring the HNS documents for the survey to the village on 9th July at 5.30p.m. and has agreed to hold a brief discussion with the parish council *(suggest Village hall – clerk)*.

The chairman agreed to update the questions in the Village Plan questionnaire. **ACTION BC**

5.0 DISCUSS AND AGREE ACTIONS TO GIVE WIDER PROVISIONS FOR THE UNDER 10s IN THE VILLAGE: the clerk was asked to obtain the demographic for this age group. **ACTION CLERK**

Provision of a play area around the Village hall was considered. Concerns for safety were expressed about use of space adjacent to the car park and stream. The chairman agreed to discuss the matter with the Village hall committee and Rob Hayden over possible use of the orchard adjacent to the car park. **ACTION BC**

6.0 DISCUSS WAYS OF REVIVING THE VILLAGE WEBSITE: Lavinia Stephenson has provided a name of a website designer who could be able to help. **ACTION BC**

7.0 RESOLVE ISSUES AROUND USE OF THE RECREATION GROUND: the chairman reported that NALC provides good legal advice from which a letter can be written to make clear to the residents of the three properties adjoining the recreation ground concerning their use of and access to it. **ACTION BC**

It was thought helpful if Kate Thorpe could be consulted over what access to the recreation ground was made available to these property owners following closure of the school. **ACTION BC**

8.0 APPOINT A SNOW WARDEN: there was no response to the recent Messenger request. Robin Clark's name was suggested for the role; Wendy Clark agreed to ask him and the clerk agreed to forward the job description. **ACTION WC/CLERK**

9.0 OTHER MATTERS: the village sign on the B4035 needs replacing as it has tarnished; following a further complaint of dog fouling more penalty notices were suggested. **ACTION CLERK**

13/059 TO NOTE MATTERS ARISING FROM THE MINUTES OF PREVIOUS MEETINGS:

12/039 2.0 Parish council news sheet – publication agreed for November 2013. **ACTION BC**

13/021 Use of recreation ground by owner/tenants of School cottage – refer 13/058 7.0 above.

13/028 1.0 Snow warden advertisement in the messenger – **actioned**.

13/028 2.0 Tree and plaque in memory of Alan Edmonds – refer 13/058 1.0 above.

13/028 5.0 Chipping Campden speed monitoring equipment - the clerk reported that the clerk there has been told that this parish council is only interested if the equipment gives a real time display of vehicle speed.

13/028 9.0 Parish website – refer 13/058 6.0 above.

13/029 Revision of parish council standing orders and financial regulations – the clerk hopes this can be available at the September meeting. **ACTION CLERK**

13/038 2.0 Emergency plan – refer 13/058 3.0 above.

13/048 2.0 Determine extent of the village green opposite Brook Bend. **ACTION CLERK**

13/048 3.0 Bus shelter re-pointing – quotation letters have gone out. Weed removal behind Village hall – **actioned**. Removal of tree guards at the recreation ground, bus shelter woodwork treatment and notice board repair – action awaited. **ACTION CLERK**

13/048 5.0 Letter of thanks to Geoff Weaver – **actioned**.

13/060 CORRESPONDENCE: correspondence received was before the meeting.

There being no other business the chairman closed the meeting at 9.30p.m.

Signed……Date…….