WESTON-sub-EDGE PARISH COUNCIL

MINUTES OF A MEETING OF THE PARISH COUNCIL HELD IN THE VILLAGE HALL AT 7.15P.M. ON 25th SEPTEMBER 2012

PRESENT: Cllrs Bill Carruthers (chairman) Alan Edmonds Mike Jelley Chris Rossington

IN ATTENDANCE: C/DCllr Mark Annett David Fowles Lynden Stowe 2 members of the public clerk

12/072 COUNCILLORS' DECLARATIONS OF INTEREST:

Bill Caruthers declared a personal interest in 12/078 1.0.

12/073 NOTICE OF ABSENCE:

Notice of absence was received from Joan Jenkins.

12/074 APPROVAL OF MINUTES OF THE MEETING HELD ON 24.07.12:

Councillors unanimously **resolved** approval of the minutes; the chairman signed them as a true record of the business conducted.

12/075 REPORTS FROM COUNTY AND DISTRICT COUNCILLORS:

1.0 Lynden Stowe reported that by now everyone should have received their plastics' recycling sack and a copy of the Cotswold news.

2.0 Of the 20 or so settlements in the Cotswold district where new housing is proposed (Weston-sub-Edge not being one) councillors might want to get involved in the discussions involving building at Willersey, Chipping Campden and Mickleton.

3.0 An amount of money has been made available for a small highway repair project in each ward, £1k was mentioned; could councillors identify such a project and notify Lynden Stowe?

ACTION ALL COUNCILLORS

4.0 David Fowles led on an update on flood resilience. Six contractors tendered for the 'Manor Farm Re-profiling Scheme', four being around the budget of £150k. The parish is asked to contribute £12.5k, being 10% of the original project cost; Cotswold District Council will provide £50k. Meetings are scheduled to secure the balance of funding; Lynden Stowe will inform the parish council of the outcome in 10 days time. The work is expected to commence in January 2013. Laurence King has requested Glos. Highways to clean the other culverts in the village so that when this project is completed the whole system is fully functional.

5.0 Two representatives from the village were invited to attend Geoffrey Clifton-Brown's flood resilience meeting scheduled for 19th October at Moreton-in-Marsh.

6.0 The meeting heard that Laurence King has expressed his very grateful thanks to David Smith and the village riparian flood action group for their co-operation and sharing their knowledge on this project. Councillors equally responded with reciprocal thanks to them.

7.0 The chairman thanked the district councillors for their contribution to the meeting.

12/076 PLANNING:

1.0 TO DISCUSS PLANNING APPLICATIONS AND AGREE RECOMMENDATIONS TO CDC:

None

2.0 TO RECEIVE DECISION NOTICES FROM THE PLANNING AUTHORITY (PERMIT/CONSENT):

12/03392/CPO HT Waste – extension of waste storage area

12/077 FINANCE:

1.0 TO RECEIVE INTERIM STATEMENT AND BANK RECONCILIATION:

The monthly financial statement and bank reconciliation were before the meeting; councillors noted that if spending continued at the same rate as the first half of the year a surplus of £3k would prevail at year end. It was also noted that the CDC Youth Project grant for the youth club has still not been received.

ACTION CLERK

~~2~~2.0 TO APPROVE PAYMENTS DUE:

Cheque	date	paid to	item	amount	VAT	total
200469	25.09.12	Chris Tombs	clerk's salary for August/September	220.00	0.00	220.00
200470	25.09.12	WsE village hall	hall hire for PC & youth club in September	45.00	0.00	45.00
200471	25.09.12	Young Glos.	youth club service for August	90.00	0.00	90.00
200472	25.09.12	HMRC	clerk's PAY 2nd quarter	82.50	0.00	82.50

Mike Jelley proposed and Chris Rossington seconded making these payments which councillors unanimously **resolved** approval.

12/078 TO REVIEW VILLAGE MATTERS:

1.0 UPDATE ON FLOOD RESILIENCE:

The chairman took no part in this discussion. Further to minute 12/075 4.0 councillors heard that £8.5k is available from WRFAG as a donation and £3.7k from the parish council reserve fund, making £12.2k in total. Councillors unanimously **resolved** to allocate an additional £300 from the 2012/13 flood resilience budget to bring the parish contribution to £12.5k as asked. The chairman was asked to convey this information to Lynden Stowe. **ACTION BC**

2.0 ~~meeting heard that a meeting with Laurence King, Rupert Brice and David Smith scheduled for 25th May did not take place because of a review by CDC in July of flood resilience expenditure.~~

~~DISCUSSION OF LOCATION OF JUBILEE TREES AND OTHER EVENTS TO MARK THE JUBILEE:~~

~~Councillors welcomed a suggestion to plant three silver birches at the junction of Dirty lane and the B4632 and a hawthorn on the triangle at the Harris lane/Church street junction to mark the jubilee. Alan Edmonds was asked to bring costs to next meeting; the clerk was asked to consult Glos. Highways.~~

~~**ACTION AE/CLERK**~~

~~The chairman asked councillors to consider further ideas to mark the jubilee.~~

~~**ACTION ALL COUNCILLORS**~~

~~CONSIDER NEXT ACTION TO~~ UPDATE ON THE REFURBISHMENT OF THE VILLAGE HALL~~PLAN – NEIGHBOURHOOD PLAN~~:

The village hall trustees have asked for a contribution to help fund the refurbishment of the Old Hall. Councillors unanimously agreed to find an additional £1000 by allocating unspent monies budgeted for the Jubilee and village improvements. Councillors asked if this grant could be tied to the use of the games room by the members of the youth club. Purchase of a full sized and folding table tennis table was also mentioned. A re-opening of the old hall is planned for 24th November.

3.0 DISCUSS PARISH COUNCIL INVOLVEMENT IN A REVISED VILLAGE WEBSITE:

The clerk reported receiving responses from many parish clerks in Gloucestershire over their involvement in setting up and running parish websites. It was agreed that the clerk should forward a selection of the responses to each of the councillors so that they can be rated and contribute to the discussion at next meeting. **ACTION CLERK/COUNCILLORS**

12/079 TO APPROVE A NEW CODE OF CONDUCT:

Pro-forma drafts of the code of conduct as approved by CDC and the declaration of members' interest were before the meeting. The clerk was asked to head the documents with the parish council's name and bring them to the next meeting for approval. **ACTION CLERK**

~~suggested that an announcement could be made at the forthcoming rural cinema. **ACTION BC**~~

12/080 TO NOTE MATTERS ARISING FROM THE MINUTES OF LAST MEETING NOT COVERED ELSEWHERE:

11/073 Fresh start for the Emergency Plan. **ACTION BC**

12/008 5.0 The clerk was asked to write to the owners of Mulberry house pointing out that the lighting is inappropriate for the village setting – **action awaited**. **ACTION CLERK**

12.018 3.0 Updating of the village welcome pack – the chairman agreed to obtain copies and pass to Chris Rossington. **ACTION BC**

~~The clerk suggested and councillors agreed that removal of the recycling bins in the village hall car park should be a matter for the village hall trustees, not the parish council. The clerk was asked to write to this effect to the village hall chairman. **ACTION CLERK**~~

12/038 3.0 New bank signatories – **action awaited**. **ACTION CLERK**

12/039 2.0 Parish council news sheet – the chairman and Chris Rossington agreed to look at a draft.~~–~~ **ACTION BC**

12/057 2.0 YG summer youth club project – contact was made with no result – **actioned**.

12/057 3.0 PC taking on district and county council areas of responsibility – GAPTC responded that a legal power must exist and that an element of double taxation will have to be accepted. Lynden Stowe has commented that he doesn't think it appropriate for parish councils to act in this way – **actioned**.

~~12.048 2.0 Clerk to put the three roadside seats on insurance cover – **actioned**.~~

~~12.048 3.0/4.0 Renew the parish council insurance – **actioned**.~~

12/058 Costs for proposed jubilee trees – not recorded by clerk - permission to plant jubilee trees – clerk has sent off the appropriate form for Glos Highways and permission awaited. **ACTION CLERK**

Details of Chipping Campden Neighbourhood Planning, action awaited. **ACTION CLERK**

Update of village plan – the meeting heard that Marilyn Cox of GRCC has agreed to attend our October meeting to review the status of the 2010 document and to plan the way forward.

12/081 TO RECEIVE CORRESPONDENCE SINCE LAST MEETING:

A list of correspondence received was before the meeting. The clerk was asked to circulate the notice about the local strategy for managing flooding and safer community grants. **ACTION CLERK**

12/082 TO CO-OPT TO FILL VACANCIES ON THE PARISH COUNCIL

The chairman invited the two prospective parish councillors, Wendy Clarke and Andy Irving, to briefly outline their backgrounds and what they could bring to the role of councillor. Following and in their absence councillors discussed what they had heard and unanimously **resolved** to co-opt them both to the parish council. On returning to the meeting the chairman told them of the decision, welcomed them onto the parish council and thanked them for coming forward.

~~The clerk was asked to obtain more information regarding the apparent change in operation of the CDC tree service. **ACTION CLERK**~~

There being no other business the chairman closed the meeting at 9.~~00p~~22p.m.

Signed……Date…….