:WESTON-sub-EDGE PARISH COUNCIL

MINUTES OF A MEETING OF THE PARISH COUNCIL HELD AT THE
VILLAGE BAR ON 26th SEPTEMBER 2017

PRESENT: Cllrs Bill Carruthers (Chairman) Wendy Clarke Rachel Hurley Mike Jelley Chris Rossington

IN ATTENDANCE: No County or District Councillors; 0 members of the public
In the absence of a Parish Clerk following the resignation of Chris Tombs Chris Rossington took the minutes.

17/71 **COUNCILLORS DECLARATIONS OF INTEREST IN THE BUSINESS OF THE AGENDA:** there were none.

17/72 **NOTICE OF ABSENCE:** Apologies were received from C/Cllr Lynden Stowe and Cllrs John Measey and Edward Stowe.

17/73 **CONFIRM MINUTES OF THE MEETING HELD ON 25.07.17:** councillors unanimously **resolved** to approve the minutes which were signed by the chairman as a true record of the business conducted.

17/74 **RECEIVE REPORTS FROM THE COUNTY AND DISTRICT COUNCILLORS:** there were no reports from Lynden Stowe or Mark Annett.

17/75 **PLANNING APPPLICATIONS PENDING:**

1.0 Planning applications before the council:

17/03647/COMPLY Meon Cottage
17/03534/LBC Bank Farmhouse

Councillors unanimously **resolved** to no objection to these applications.

17/76 **FINANCE:**

1.0 RECEIVE FINANCIAL STATEMENT AND BANK RECONCILIATION: the monthly financial and bank reconciliation were before the meeting. Bank balances as at 02.08.17 were for the General Account £19,862.99 and the Business Deposit Account £6,325.21.

- It was noted that payments of £4,000 and £1,000 had been received from Gloucestershire Environmental Trust and Cotswold Preservation respectively towards the cost of levelling and draining of the Recreation Ground. These sums need to be reflected in Village Improvements.
- Mike Jelley reported receipt of a cheque for £500 from CDC in part payment for a second defibrillator for the village.
- Following an application prior to the 15th September deadline, a payment is expected from the Transparency Fund to fund a computer, printer/scanner and projector for the use of the Parish Clerk.
- The Clerk's salary will, in future, be reviewed annually after an annual performance review.

2.0 APPROVE PAYMENTS DUE:

Cheque	Date	Paid to	Item	Amount	VAT	Total	
022185	21.08.17	Hartwell &Co Ltd	Creosote	11.50	2.30	13.80	
022186	21.08.17	WsE Village Hall	Hall hire – Seniors	14.00	0.00	14.00	
022187	21.08.17	Chris Tombs	Local Coun Admin (bk)/ LR search fees	125.28	0.00	125.28	
022188	21.08.17	Stephen Bragg	Village Hall paved area	2334.00	0.00	2334.00	
022189	21.08.17	Chris Tombs	Clerk's salary August	116.67	0.00	116.67	
022190	21.08.17	HMRC	Clerk's PAYE	29.17	0.00	29.17	
022191	02.10.17	Wse Village Hall	Hall hire- PC/Seniors/YC	45.50	0.00	45.50	**CR**
022192	03.10.17	GPFA	Membership Renewal	50.00	0.00	50.00	
022193		Grant Thornton	External audit fee	100.00	20.00	120.00	

Councillors unanimously **resolved** to approve making these payments.

3.0 AUDITED ANNUAL RETURN 2017: this was received.

4.0 CDC WW1 GRANT: it was agreed that Chipping Campden British Legion would be contacted to see what, if any, plans have been made in the town. **MJ**

	5.0 BUDGET FOR 2018-19: the chairman asked councillors to consider items for the budget for next year for the October meeting.	
	REVIEW WORK NEEDED AROUND THE PARISH:	
17/77	**1.0 LOCATION OF SECOND DEFIBRILLATOR:** the chairman thanked Mike Jelley for his work in securing the grant for this. It was agreed that it would be located at outside the Village Bar for ease of access for all hall users as well as residents. Mike Jelley place the order.	**MJ**
	2.0 ADOPTION OF THE CHURCH STREET PHONE BOX: the phone box has been purchased and could be the location of a third defibrillator. It was agreed that quotes would be requested, if interested, for repainting the box and cleaning the windows from George Osborn and Chris Hurley.	**BC/ RH ?**
	3.0 HIGHWAYS UPDATE OF MAINTENANCE ISSUES: the Chairman had not received a reply from a recent e-mail to Bob Skillern. Mike Jelley expressed concern about the number of HGVs using Dovers Hill; perhaps a weight limit should be requested. Ongoing issues include shark's teeth and speed signage on Stratford Road.	**BC**
	4.0 VILLAGE GREEN REVIVAL GROUP: the group is requesting quotations for equipment and will make a presentation to the October meeting. The Chairman agreed to provide a Press Statement for the Evesham/Cotswold Journal to thank Gloucestershire Environmental Trust and Cotswold Preservation for grant funding. Tower Trophies and Anthony Prestage would be approached for quotations for a plaque to recognise this funding to be attached to the Recreation Ground gate.	**BC**
	5.0 YOUTH CLUB REPORT: Despite flyers to most Junior Schools and to all Year 7 students at Chipping Campden School only 3 members attended the first session of the academic year. Further publicity is planned for Mickleton and Chipping Campden before the next meeting on 5th October. Sue Stanier has prepared a programme until Christmas. A decision will be made at the November meeting as to the future of the club.	**CR**
17/78	**AMEND STANDING ORDERS OF THE PARISH COUNCIL:** After a brief discussion CR propose and MJ seconded that these should be agreed. This was resolved unanimously.	
17/79	**APPLICATIONS FOR THE ROLE OF PARISH CLERK:** The Chairman reported that two applications had been received. It was agreed that both applicants should be invited for interview on 3rd October.	**BC**
17/80	**CONSIDER MATTERS ARISING FROM MINUTES OF LAST MEETING NOT ON THE AGENDA:** **17/68 1.0** Additional defibrillator – actioned by MJ **17/68 2.0** Highways update – reply awaited from Bob Skillern **17/68 3.0** Church Street phone box – actioned by BC **17/68 4.0** Village Green Revival Group on track and grass on the field cut as requested. **17/68 6.0** Youth Club publicity partly actioned with the remaining tasks in hand. **17/38 5.0** The bus shelter has been treated with preservative.. **17/38 10.0** Prepare detailed map of the location of the roadside drains and gullies – action awaited.	**CR** **MJ**
17/81	**NOTE CORRESPONDENCE RECEIVED:** Correspondence was before the meeting.	
	PUBLIC QUESTION TIME: there were no questions.	
	There being no other business the Chairman thanked the councillors for attending and closed the meeting at 8.50 p.m. Signed..... Date.....	